

REGULAR COUNCIL MEETING AGENDA
Held on Wednesday, January 14, 2026, at 5:00 PM
In-Person Town Hall Council Chambers 2nd Floor

Teleconference Toll Free Number – 1-833-311-4101
Access Code: 2865 262 4033

Video Conference Link: [Click Here](#)
Access Code: 2865 262 4033

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Canadian National Anthem
4.	Land Acknowledgement Statement
5.	Public Question/Comment (Only Addressing Motion(s) or Reports on the Agenda)
6.	Disclosure Additional Items
7.	Presentations/Awards/Deputations – None
8.	Delegations – None
9.	Mayor’s Declarations – None
10.	Approval of Minutes
	Motion #26-015 – Approval of Minutes – December 2, 4/5 and 8, 2025 (Postponed from December 16, 2025)
	Motion #26-016 – Approval of Minutes – Tuesday, December 16, 2025 (Regular and Special Minutes)
	Motion #26-017 – Approval of Special Minutes – Thursday, January 8, 2026

11.	Unfinished Business
	David Armstrong, Manager of Public Works
	Council-RDS-2026-01 – Garden Street – Speed Limit, Speed Bumps and Stop Sign (Postponed from December 16, 2025)
12.	Staff Reports (Postponed from December 16, 2025)
	David Armstrong, Manager of Public Works
	Council-RDS-2026-02 – Award of Contract – Town Gates Repair and Maintenance
13.	New Staff Report
	Brenda Guy, Manager of Planning and Development
	Council-PD-2026-01 – Castlegrove Subdivision – Part Lot Control – Plan 28M-18 – Extension
14.	Motions (Council Direction to Staff) – None
15.	Correspondence (Postponed from December 16, 2025)
	1. Municipality of North Grenville – Elect Respect Pledge – Resolution of Support
	2. United Counties of Stormont, Dundas & Glengarry – Conservation Authorities Amalgamation – Request for Support
	3. Association of Municipalities of Ontario (AMO) Communications – Help Us Advocate for Strong OMERS Governance
	4. Office of the Solicitor General – 2026 Ontario Provincial Police (OPP) Annual Billing Statements
16.	New Correspondence
	1. Flix (FlixBus Agreement) – Andrew Miller, Senior Manager, Public Affairs – Section 2 of Agreement – Accepts Automatic Renewal of Agreement for an Additional One (1) Year
17.	Notice Required Under the Notice By-law – None
18.	Committee Updates (Council Reps)
19.	Discussion of Additional Items
20.	Questions from the Media
21.	Closed Session (Beginning at 6:30 PM)
	<input checked="" type="checkbox"/> A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board
	• Two (2) Items
22.	Reporting Out of Closed Session

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

23.	Confirmation By-law
	By-law No. 2026-006 – Confirm the proceedings of Council for the meeting held on Wednesday, January 14, 2026
24.	Next Meetings: 1. Special Council – Wednesday, January 14, 2026 at 7:00 PM – Amended 2026 Operating and Capital Budget 2. Regular Council – Wednesday, February 4, 2026 at 5:00 PM
25.	Adjournment

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The Corporation of the Town of Gananoque

Land Acknowledgement Statement

We begin this meeting of Council by acknowledging that we are on traditional territory of the Haudenosaunee (*Hoe-den-oh-show-nee*) and Anishinabe (*A-nish-in-'a-bay*) and First Peoples. We do so respecting both the land and the Indigenous People who continue to walk with us through this world.

We are grateful for the opportunity to gather here.

In recognition of the contributions and importance of all Indigenous Peoples, we strongly support Truth and Reconciliation Calls to Action in our nation and commit to support local endeavors where possible.

	<p>COUNCIL” TO REMOVE IN ITS ENTIRETY “TUESDAY” AND REPLACE WITH “WEDNESDAY”.</p>
	CARRIED – 6 Ayes, 1 Abstain
12.	Staff Reports
Council-FIN-2025-30 – Water & Wastewater 2025 Financial Plan	
	<p>Motion #25-165 – Water & Wastewater 2025 Financial Plan Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE WATER AND WASTEWATER FINANCIAL PLAN IN ACCORDANCE WITH ONTARIO REGULATION 453/07 AND AS PRESENTED IN REPORT COUNCIL-FIN-2025-30.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-RDS-2025-14 – Award of Contract – Curbside Solid Waste Collection	
	<p>By-law No. 2025-106 – Award of Contract – Curbside Solid Waste Collection Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-106, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ENVIRONMENTAL 360 SOLUTIONS LTD., FOR THE CURBSIDE COLLECTION OF RESIDENTIAL SOLID WASTE FOR A PERIOD OF FIVE (5) YEARS, AS PRESCRIBED IN TENDER SUBMISSION DATED NOVEMBER 6, 2025, AND AS PRESENTED IN REPORT COUNCIL RDS-2025-14.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-CSC-2025-10 – Alternative Methods of Voting – 2026 Municipal and School Board Election	
	<p>By-law No. 2025-107 – Alternative Methods of Voting – 2026 Municipal and School Board Election Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-107, BEING A BY-LAW TO AUTHORIZE THE USE OF ALTERNATIVE VOTING METHODS FOR THE 2026 MUNICIPAL AND SCHOOL BOARD ELECTION, AS PRESENTED IN COUNCIL REPORT CSC-2025-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>By-law No. 2025-108 – Alternative Methods of Voting – Agreement with Intelivote Systems Inc. – 2026 Municipal Election Moved By: Deputy Mayor Leakey Seconded By: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-108, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH INTELIVOTE SYSTEMS INC. (ISI), FOR THE SUPPLY OF INTERNET AND TELEPHONE VOTING SYSTEM FOR THE 2026 MUNICIPAL ELECTION AT AN ESTIMATED COST OF \$12,180, BEING DEPENDENT ON THE ACTUAL FINAL ELECTION COUNT FOR THE 2026 MUNICIPAL AND SCHOOL BOARD ELECTION, AS PRESENTED IN COUNCIL REPORT CSC-2025-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
13.	Motions (Council Direction to Staff) – None
14.	Correspondence
	1. Jeannie Catchpole & Stephen Behal – Considerations for the 2026 Municipal Budget and the Strengthening of Gananoque’s Tax Base (+Mayor Beddows’ Response)

21.	Adjournment
	<p>Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 6:23 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<hr/> John S. Beddows, Mayor	<hr/> Penny Kelly, Clerk

SPECIAL COUNCIL MEETING MINUTES

Held on Thursday, December 4, 2025 and
 Friday, December 5, 2025, at 9:00 AM
Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby (December 5, 2025)	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leakey	Tanya Dallaire, Deputy Treasurer
	David Osmond	David Armstrong, Manager of Public Works
		Jeff Johnston, Manager of Parks and Recreation Andrew Dickson, Fire Chief Rich Swann, Police Chief
Regrets:	Patrick Kirkby (December 4, 2025)	

1.	Call Meeting to Order
	<ul style="list-style-type: none"> • Mayor Beddows called the Special Council meeting to meeting order at 9:11 AM, on December 4th, 2025. • Mayor Beddows called the Special Council meeting to meeting order at 9:09 AM, on December 5th, 2025.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> • Public Question / Comment – December 4, 2025 – None • Public Question / Comment – December 5, 2025 – None
4.	2026 Provisional Budget
	<ul style="list-style-type: none"> • Mayor Beddows provided a summary of the Town of Gananoque 2026 Budget.
John Morrison, Treasurer – 2026 Operating Budget – Introduction / Overview	
	1. Introduction 2026 Operating Budget: <ul style="list-style-type: none"> • Introduction / Overview • 2026 Budget Initiatives • External Agencies
	<ul style="list-style-type: none"> • John Morrison, Treasurer, presented a PowerPoint Presentation, attached, entitled, “2025-2026 Budget Overview”.
Operating Budgets – Service Categories / Presentations	
	1. General Government – John Morrison, Treasurer
	<ul style="list-style-type: none"> • John Morrison presented a PowerPoint presentation, attached, entitled, “General Government Budget”.
**Chair called a recess at 10:09 AM. **The meeting resumed at 10:20 AM.	
	2. Protection to Persons and Property – Chief Swann & Chief Dickson
	<ul style="list-style-type: none"> • Chief Swann presented a PowerPoint presentation, attached, entitled “2026 Budget Presentation Gananoque Police Service”.

	<p>Motion #25-167 – Gananoque Police Services Board 2026 Budget Moved By: Deputy Mayor Leakey Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 GANANOQUE POLICE SERVICES BOARD OPERATING BUDGET, AS PRESENTED ON DECEMBER 4, 2025, SUBJECT TO THE PASSAGE OF THE TOWN'S 2026 OPERATING AND CAPITAL BUDGET.</p> <p style="text-align: right;">CARRIED – 3 Ayes, 2 Abstain</p>
	<ul style="list-style-type: none"> • Chief Dickson presented a PowerPoint presentation, attached, entitled, “Fire Department 2026 Draft Budget”.
<p>**Councillor Osmond entered the room at 10:51 AM.</p>	
	<p>3. Transportation Services – David Armstrong, Manager of Public Works</p>
<p>**The Chair called a recess at 12:25 PM. **The meeting resumed at 1:10 PM.</p>	
	<p>Motion #25-168 – 2026 Operating Budget – Transportation Services Moved By: Councillor Harper Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVED THE 2026 OPERATING TRANSPORTATION SERVICES BUDGET.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>4. Environmental Services – David Armstrong, Manager of Public Works</p>
	<p>Motion #25-169 – 2026 Operating Budget – Environmental Services Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT HE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2026 OPERATING ENVIRONMENTAL SERVICES BUDGET, EXCEPTING TWO POSITIONS: LOCATOR/OPERATOR AND STORM WATER SUPPORT STAFF WHICH ARE FUNDED FOR 6-MONTH TERM CONTRACTS RESPECTIVELY IN 2026.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>5. Health Services</p>
	<ul style="list-style-type: none"> • Mayor Beddows and Melanie Kirkby, CAO provided an overview of the Town’s mandated contributions to Health Services.
	<p>Motion #25-170 – 2026 Operating Budget – Health Services Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND AMENDS THE 2026 OPERATING HEALTH SERVICES BUDGET BY ADDING \$25,040 TO THE HEALTH UNIT LEVY.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>
<p>**The Chair called a recess at 1:47 PM. **The meeting resumed 2:00 PM.</p>	
	<p>6. Social and Family Services</p>
	<p>Motion #25-172 – 2026 Operating Budget – Social and Family Services Moved By: Councillor Osmond Seconded By: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 OPERATING AND SOCIAL AND FAMILY SERVICES BUDGET.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	7. Social Housing
	<p>Motion #25-171 – 2026 Operating Budget – Social Housing Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THA THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 OPERATING SOCIAL HOUSING BUDGET.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>8. Recreation and Cultural Services – Jeff Johnston, Parks & Recreation Manager</p> <ul style="list-style-type: none"> • Jeff Johnston, Parks & Recreation Manager, presented a PowerPoint presentation, attached, entitled, “2026 Parks & Recreation Budget”.
**At this time, the Chair invited Members of the Library Board to present to Council.	
	<ul style="list-style-type: none"> • Rachel Brown, Gananoque Public Library CEO, along with Members of the Library Board, presented a PowerPoint presentation, attached, entitled, “2026 Gananoque Library Budget”.
	<p>Motion #25-173 – Gananoque Public Library Board Budget Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 GANANOQUE PUBLIC LIBRARY BOARDS 2026 OPERATING BUDGET, AS PRESENTED ON DECEMBER 4, 2025, SUBJECT TO THE PASSAGE OF THE TOWN’S 2026 OPERATING AND CAPITAL BUDGET.</p> <p style="text-align: right;">DEFEATED – 3 Ayes, 3 Nays</p>
**Mayor Beddows left the Chair to make comments regarding this matter.	
**Following his statement, Mayor Beddows resumed the Chair.	
	<p>Motion #25-173.1 – Gananoque Public Library Board 2026 Budget Moved By: Mayor Beddows Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE WITHDRAWS MOTION #25-173, ENTITLED GANANOQUE PUBLIC LIBRARY BOARD BUDGET, AND FURTHER POSTPONES CONSIDERATION OF THE BOARD’S BUDGET TO FRIDAY, DECEMBER 5, 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<ul style="list-style-type: none"> • It was generally agreed that the Library CEO and Board Members would return on Friday, December 5, 2025, at 11:00 AM.
**Chair called a recess at 4:25 PM.	
**Meeting resumed at 4:33 PM.	
	9. Planning and Economic Development
	<p>9.1. Brenda Guy, Manager of Planning & Development – Postponed to Friday, December 5, 2025</p> <p>9.2. Amanda Trafford, Economic Development & Communications Officer 9.3. Jennifer Baril, Tourism & Events Development Coordinator</p>
	<ul style="list-style-type: none"> • Amanda Trafford, Economic Development & Communications Officer and Jennifer Baril, Tourism & Events Development Coordinator, presented a PowerPoint presentation, attached, entitled, “Gananoque & 1000 Islands 2025 End of Year Report”.
**Mayor Beddows moved to recess the Special Council meeting of December 4th, 2025, at 5:08 PM, and further that Council will reconvene on December 5th, 2025, at 9:00 AM.	

8.	Adjournment
	<p>Moved By: Mayor Beddows Be it resolved that Council hereby adjourns the special meeting of Council at 4:12 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<hr/> John S. Beddows, Mayor	<hr/> Lynsey Zufelt, Deputy Clerk

2025–2026 Budget Overview

Town of Gananoque – Operating
Budgets

Budget at a Glance



TOTAL OPERATING BUDGET INCREASES FROM \$11.51M (2025) TO \$12.51M (2026).



OVERALL CHANGE: +\$994,810 OR +8.64%.



FOCUS ON KEY COST DRIVERS, SERVICE IMPACTS, AND FUNDING SOURCES.

2026 Budget by Major Function

General
Government –
approx. \$3.56M

Protection to
Persons & Property
– approx. \$5.11M

Transportation
Services – approx.
\$2.32M

Environmental
Services – approx.
\$0.38M

Health Services –
approx. \$0.73M

Social & Family
Services & Housing
– approx. \$0.41M
combined

Recreation &
Cultural Services –
approx. \$0.92M

Planning &
Development –
approx. \$0.53M

Key Changes from 2025 to 2026

Total increase: +\$994,810
(+8.64%).

Transportation Services: +\$311K
(+15.5%).

Environmental Services: +\$144K
(+62%).

Recreation & Cultural Services:
+\$125K (+15.8%).

Planning & Development: +\$93K
(+21.2%).

Protection to Persons & Property:
+\$163K (+3.3%).

Revenues & Funding Sources

Net taxation support: modest change year-over-year.

Ontario Municipal Partnership Fund (OMPF) increases by about \$104K.

Casino revenue decreases (approx. -22.5%).

Investment income and user fees increase significantly.

Shift toward more diversified non-tax revenues.

General Government

Includes Council, Elections, Town Hall, Corporate costs, and facilities.

Council and Election budgets increase (election cycle and governance needs).

Buildings and properties see higher costs (utilities, maintenance, contracts).

Corporate expenditures remain relatively stable overall.

Supports the administration and governance of the Town.

Protection to Persons & Property

Largest single area: Police Services
(increase of about 5%).

Fire Services remain stable to slightly
down.

Building permits & inspections increase
(higher development and staffing needs).

Includes by-law enforcement, animal
control, crossing guards, and emergency
planning.

Overall service area increase: approx.
+3.3%.

Transportation Services

Covers roadways, roadside maintenance, winter control, and parking.

Roadways budget up (materials, fuel, and contractor price pressures).

Roadside maintenance sees a large percentage increase.

Winter control funding reflects recent winter severity and service expectations.

Parking produces less net revenue than in 2025.

Environmental Services



Includes water, wastewater, waste collection, storm water, and recycling.



Waste collection and storm water budgets increase significantly.



Water & wastewater operations move from net revenue to net cost positions.



Recycling revenue decreases, increasing net cost.



Overall Environmental Services increase by about \$144K (+62%).

Health, Social & Family, & Housing Services

Health Services (Ambulance, Health Unit) increase by around 10%.

Social & Family Services show a modest increase (under 5%).

Social Housing budgets rise by about 5%.

Many of these costs are driven by external levies and mandated contributions.

Supports vulnerable residents and regional health partners.

Recreation & Cultural Services

Arena Facility budget increases by roughly 30%.

Parks and playgrounds see moderate increases in operating costs.

Recreation administration grows (programming, staffing, coordination).

Special events budget is lower than 2025 (fewer or restructured events).

Marina user fees increasing by 7~8%.

Library funding support up by 12.3%

Planning & Development / Economic Development

Planning & Zoning budget rises (24% range) to support growth management.

Economic Development and Visitor Centre budgets increase to support tourism.

Special events for economic development also increase.

Total area growth of about \$93K (+21%).

Aligns with goals for growth, investment, and tourism support.

Summary by Service Area

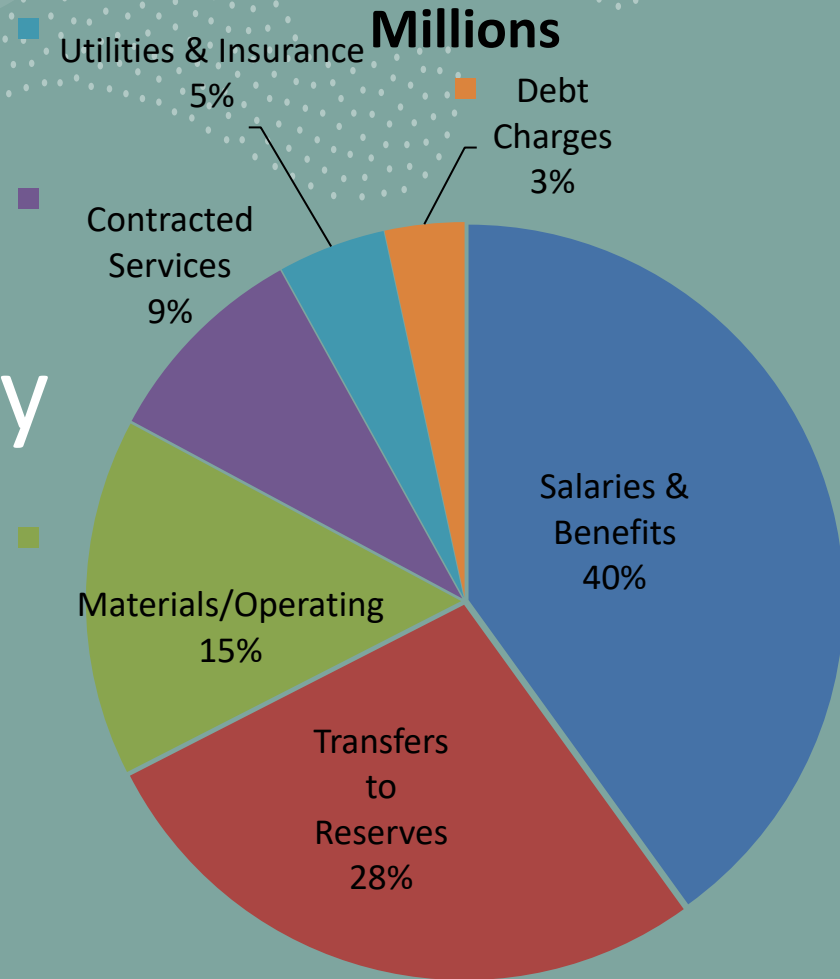
Overall operating budget increases by about 8.6%.

Main cost drivers: Transportation, Environmental Services, Recreation & Culture, and Protection services.

Revenue mix shifts: less casino revenue, more grants and investment income.

Intent is to maintain or enhance key service levels while managing tax impacts.

2026 Expenditures by Category



Wages Explained: What You Need to Know

Compensation GLs Only

	2024	2025 Est	\$ Change	% Change	2026 Budget	\$ Change	% Change	2027 Budget	\$ Change	% Change
Non-Union	3,145,029	3,458,569	313,540	10%	3,966,045	507,476	15%	4,084,785	118,740	3%
CUPE	1,207,932	1,474,159	266,227	22%	1,679,687	205,528	14%	1,730,076	50,389	3%
Police	2,860,200	2,858,448	(1,752)	0%	3,041,805	183,357	6%	3,105,408	63,603	2%
Total	7,213,161	7,791,176	578,015	8%	8,687,537	896,361	12%	8,920,269	232,732	3%

Total Compensation Including Salaries, Statutory Contributions (CPP, EI, WSIB + EHT), OMERS and Group Benefits

	2024	2025 Est	\$ Change	% Change	2026 Budget	\$ Change	% Change	2027 Budget	\$ Change	% Change
Non-Union	4,074,599	4,539,406	464,807	11%	5,163,326	623,920	14%	5,317,645	154,319	3%
CUPE	1,532,773	1,866,229	333,456	22%	2,138,268	272,039	15%	2,194,067	55,799	3%
Police	3,576,651	3,599,561	22,910	1%	3,842,724	243,163	7%	3,923,180	80,456	2%
Total	9,184,023	10,005,196	821,173	9%	11,144,318	1,139,122	11%	11,434,892	290,574	3%

Dedicated Locator – 1 FTE

ROLE DETAILS AND BUDGET ALLOCATION

Strategic Staffing Decision

The Dedicated Locator role improves efficiency by replacing prorated labor with one full-time equivalent position.

Budget Allocation and Cost

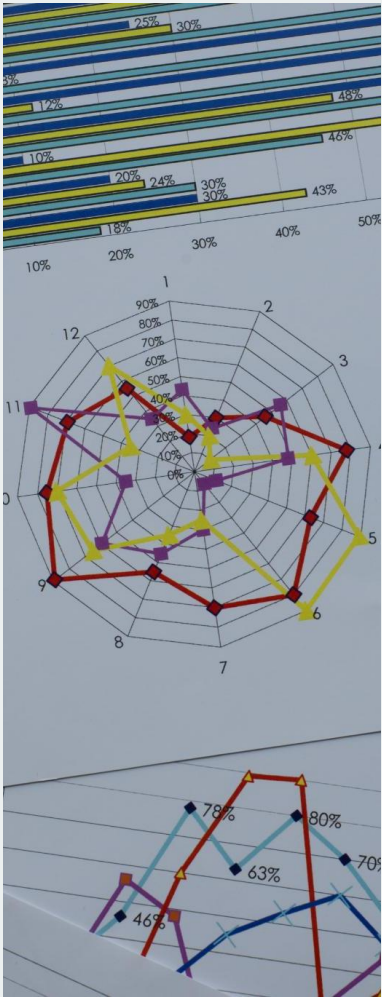
Salary and benefits for the role are estimated at \$95,838, posted to Department 06128 for financial accountability.

Operational Efficiency Gains

This role streamlines responsibilities, reducing delays and improving accuracy in infrastructure project management.

Resource Optimization

Dedicated staffing supports better resource allocation and cost predictability, reducing variable labor reliance.



Stormwater – 1 FTE

ROLE DETAILS AND BENEFIT ASSUMPTIONS

Role Classification Impact

The Stormwater role classification affects salary and benefits, with non-union including LTD and CUPE excluding LTD coverage.

Cost Estimate Adjustment

Initial cost estimate of \$99,863 may be overstated; CUPE classification aligns costs closer to \$95,838.

Operational Benefits

Dedicated stormwater role improves compliance, maintenance response, and supports sustainability initiatives.

Financial Planning Strategy

Higher initial benefit costs provide budget flexibility and avoid underestimating expenditures for stability.



Utilities Budget 2026 – Overview

Total Utility
Budget (Water
& Wastewater):
\$6.40M –
Balanced

- Water & Wastewater operate as a self-funded utility

- Revenues fully cover operating costs, debt charges, and transfers to reserves

- Strong focus on long-term asset management through reserve contributions

Utility Expenditures – 2026 Summary

Total Utility Expenditures: \$6.40M

• Salaries & Benefits: \$1.32M

• Operations (utilities, maintenance, chemicals, other): ~ \$0.93M

• Debt Charges: \$0.38M

• Transfers to Reserves: \$3.78M

Key points:

- High reserve contributions support capital renewal and regulatory compliance
- Rising debt costs require continued monitoring

From Rates to Reserves

2025 utility rates:
approximately \$6.14M.

2026 proposed utility
rates: approximately
\$6.40M (+4.3%).

After operating costs
and debt, the remainder
transfers to the capital
reserve:

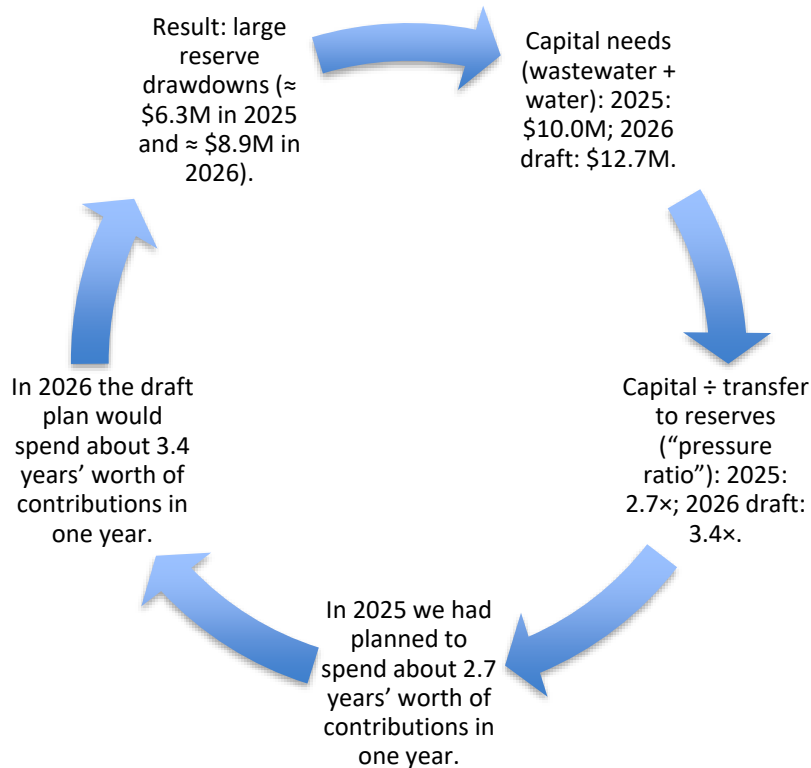
2025 transfer to
reserves: \$3.75M (61%
of rates).

2026 transfer to
reserves: \$3.78M (59%
of rates).

Key point: most of each
rate dollar is already
funding capital reserves,
not operations.



How rates flow into reserves and fund the capital program.



Why capital reductions are needed to protect reserves and limit rate increases.

In 2025, every \$1 we move from rates into reserves is supporting about **\$2.70** of capital work.

In 2026, with the draft plan, each \$1 has to stretch to **\$3.40** of capital.

So our capital program is **about a quarter more stretched** against our cash from rates

Target Ratio and Capital Reduction

Proposed sustainability target: annual capital \leq about 2.5 \times annual transfer to reserves.

At the 2026 transfer of \$3.78M, this supports about \$9.4M of capital.

Draft 2026 capital is \$12.7M, exceeding the target by \approx \$3.3M (\approx 26% of the program).

Council needs to reduce or defer roughly \$3.3M of 2026 utility capital, focusing on lower-priority or deferrable projects.

Overall, 10-year capital envelope (by service categories)

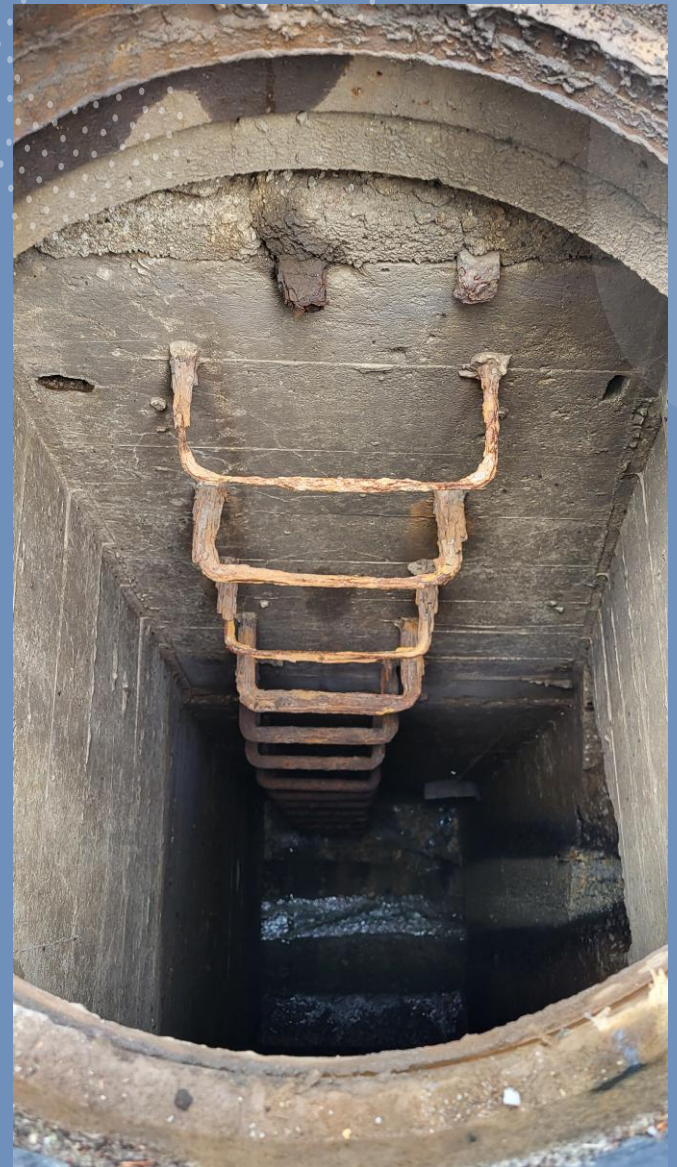
2025–2034 total (sum of categories): ≈ \$59.1M

2026–2035 total (sum of categories): ≈ \$77.9M

So, the new plan is up by roughly:
+ \$18.8M over 10 years

≈ **+32%** compared with the previous 10-year plan.

Capital Budget Impacts



	2025-2034	2026-2035		
	Ten Years	Ten Years		
General government	\$6,028,361	\$5,048,420	(\$979,941)	-16%
Protective services	\$1,978,450	\$2,849,228	\$870,778	44%
Transportation services	\$18,974,641	\$29,596,870	\$10,622,229	56%
Environmental services	\$27,637,620	\$36,916,150	\$9,278,530	34%
Recreational services	\$4,486,565	\$3,497,888	(\$988,677)	-22%
Total	\$59,105,637	\$77,908,556	\$18,802,919	32%

Capital Program

Big picture:

The new 10-year plan is **much more capital-intensive in roads, general transportation, environmental services, wastewater, and major PW capital project**

- Emergency Repair needed for Cell 1 \$5.4 million
- Lagoon Force Main Twinning up by \$2.1 million a 29% increase

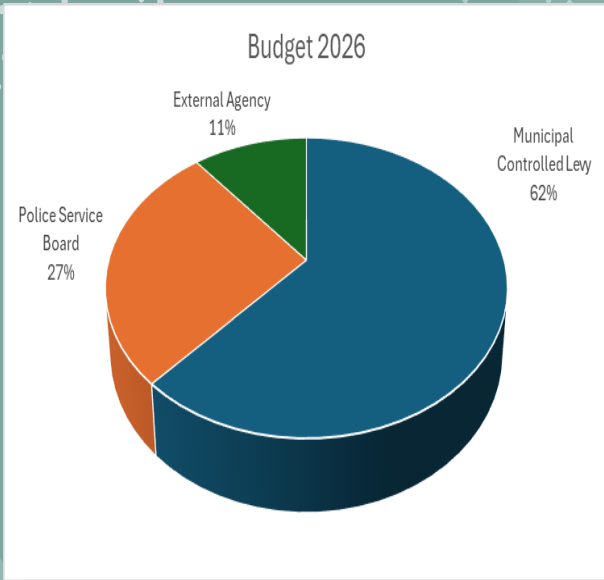
Capital Program

Requires
Debentures

Fire
Department -
\$2.1 Million
over 20 years

Wastewater -
\$7.5 Million
over 25 years

Arena Lift -
\$300
Thousand
over 10 years



2025
2026
2027

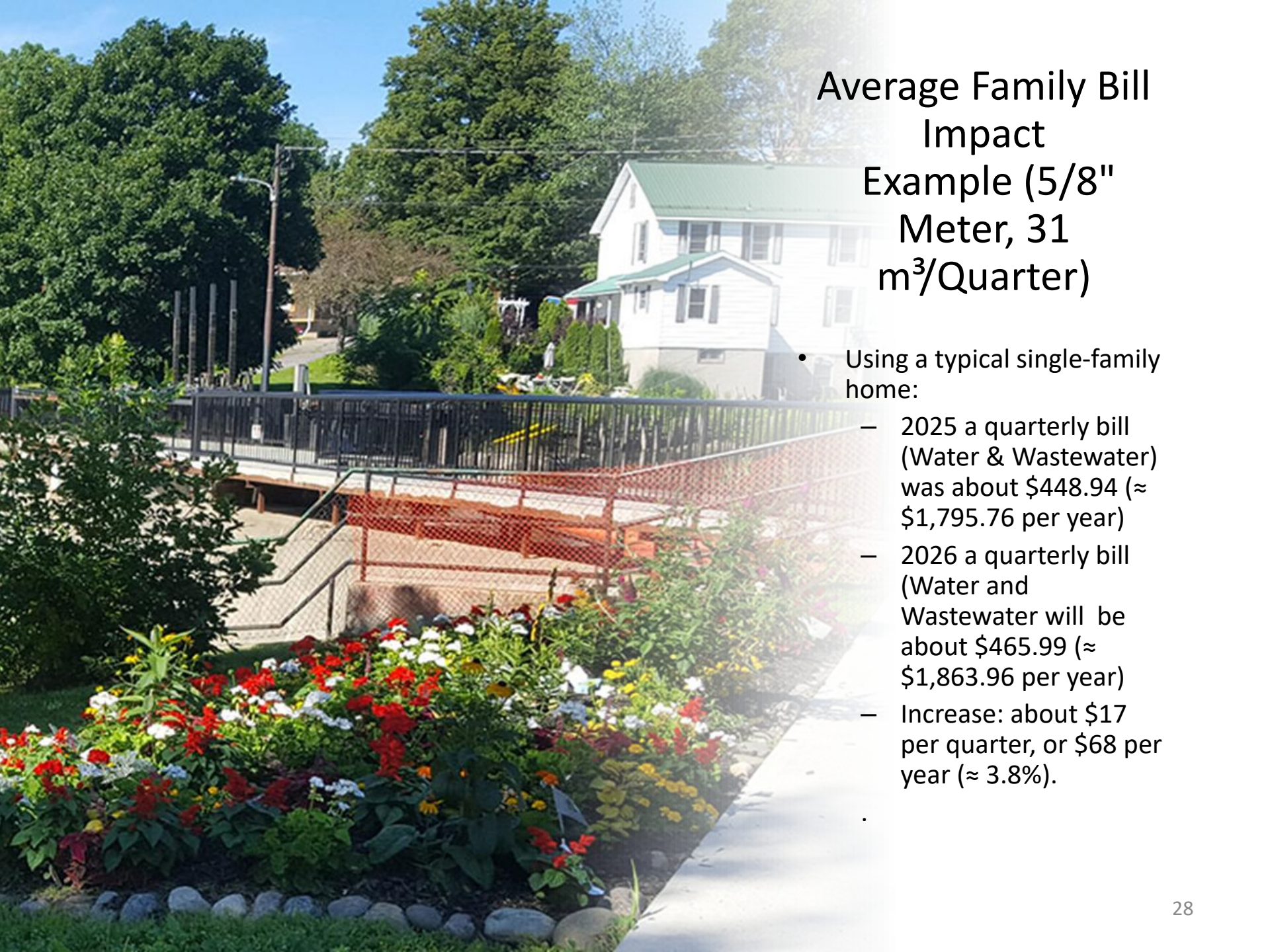
Levy	Increase	%
\$11,513,210		
\$12,508,020	\$994,810	8.64%
\$12,991,727	\$483,707	3.87%

Tax Rate Impact

	Budget 2025	Budget 2026	Increase	%
Municipal Controlled Levy	\$6,972,689	\$7,729,983	\$757,294	10.86%
Police Service Board	\$3,240,306	\$3,406,379	\$166,073	5.13%
External Agency	\$1,300,215	\$1,371,658	\$71,443	5.49%
	\$11,513,210	\$12,508,020	\$994,810	8.64%

External Agency

	Budget 2025	Budget 2026	Variance	%
MPAC	\$73,380	\$74,850	\$1,470	2.00%
Conservation Authority	\$55,085	\$59,113	\$4,028	7.31%
Physician recruitment	\$54,030	\$58,456	\$4,426	8.19%
Joint Services allocation	-\$3,515	-\$3,652	-\$137	3.90%
Health Unit	\$91,720	\$114,370	\$22,650	24.69%
Ambulance Services	\$521,614	\$559,809	\$38,195	7.32%
St Lawerance Lodge	\$71,061	\$53,256	-\$17,805	-25.06%
Child Care	\$43,221	\$41,267	-\$1,954	-4.52%
Social & family services	\$116,304	\$121,871	\$5,567	4.79%
Social Housing	\$277,315	\$292,318	\$15,003	5.41%
	\$1,300,215	\$1,371,658	\$71,443	5.49%



Average Family Bill Impact Example (5/8" Meter, 31 m³/Quarter)

- Using a typical single-family home:
 - 2025 a quarterly bill (Water & Wastewater) was about \$448.94 (≈ \$1,795.76 per year)
 - 2026 a quarterly bill (Water and Wastewater) will be about \$465.99 (≈ \$1,863.96 per year)
 - Increase: about \$17 per quarter, or \$68 per year (≈ 3.8%).

Utility Revenues – 2026 Summary

Total Utility Revenues:
\$6.40M

- Wastewater Revenue: \$3.70M (base, metered, penalties & other)

- Water Revenue: \$2.71M (base, metered, penalties & other)

Key points:

- Significant increase in wastewater base fees

- Reduction in water base fees



Questions

General Government Budget

Budget 2025 vs Budget
2026



Budget Detail by Component

General government	Budget 2025		Revenue	Budget 2026		Variance	%
	Expenditures			Expenditures			
User fees and service charges		(\$52,500)	(\$73,465)		(\$73,465)	(\$20,965)	39.93%
Casino Revenue		(\$1,200,000)	(\$930,000)		(\$930,000)	\$270,000	-22.50%
Investments		(\$500,000)	(\$752,830)		(\$752,830)	(\$252,830)	50.57%
Penalties and interest on taxes		(\$120,000)	(\$124,000)		(\$124,000)	(\$4,000)	3.33%
Rental & other income		(\$188,820)	(\$215,137)		(\$215,137)	(\$26,317)	13.94%
Council expenditures	\$170,365	\$170,365		\$317,838	\$317,838	\$147,473	86.56%
Corporate expenditures	\$4,088,422	\$4,088,422		\$4,080,328	\$4,080,328	(\$8,094)	-0.20%
Elections expenditures	\$13,780	\$13,780		\$30,452	\$30,452	\$16,672	120.99%
IT expenditures	\$208,145	\$208,145		\$220,000	\$220,000	\$11,855	5.70%
Town Hall expenditures	\$231,252	\$90,107	(\$141,145)	\$225,407	\$84,262	(\$5,845)	-6.49%
Buildings & other properties	\$765,401	\$765,401		\$849,881	\$849,881	\$84,480	11.04%
MPAC	\$73,380	\$73,380		\$74,850	\$74,850	\$1,470	2.00%
General government	\$5,550,745	\$3,348,280	(\$2,236,577)	\$5,798,756	\$3,562,179	\$213,899	6.39%

Service Overview

- General Government provides the core governance and corporate support functions for the Town.
- This service area includes:
 - Council
 - Corporate services and administration
 - Elections
 - Information Technology (IT)
 - Town Hall operations and recoveries
 - Municipal buildings and other properties
 - MPAC property assessment levy

Overall Budget Change: 2025 to 2026

Total expenditures increase from \$5,550,745 (2025) to \$5,798,756 (2026) – up \$248,011 (4.5%).

Total revenues increase from \$3,348,280 to \$3,562,179 – up \$213,899 (6.4%).

Net tax-supported cost rises from about \$2,202,465 to \$2,236,577 – an increase of \$34,112 (~1.5%).

Revenue growth helps offset most of the cost increase, limiting the levy impact.

Revenue Components

Major revenue sources within General Government:

- Casino revenue: decreases from \$1,200,000 to \$930,000 (-\$270,000, -22.5%).
- User fees & service charges: increase from \$52,500 to \$73,465 (+\$20,965, +39.9%).
- Investment income: increases from \$500,000 to \$752,830 (+\$252,830, +50.6%).
- Penalties & interest on taxes: increase from \$120,000 to \$124,000 (+\$4,000, +3.3%).
- Rental & other income: increases from \$188,820 to \$215,137 (+\$26,317, +13.9%).
- Town Hall recoveries: decrease from \$90,107 to \$84,262 (-\$5,845, -6.5%).

Overall, revenues grow by about \$214,000, supporting the General Government program.

Expenditure Components

- Key spending areas in General Government:
 - Council: grows from \$170,365 to \$317,838 (+\$147,473, +86.6%) due legal expenses
 - Corporate expenditures: essentially flat, from \$4,088,422 to \$4,080,328 (-\$8,094, -0.2%).
 - Elections: increases from \$13,780 to \$30,452 (+\$16,672, +121.0%).
 - Information Technology: rises from \$208,145 to \$220,000 (+\$11,855, +5.7%).
 - Town Hall expenditures (gross): decrease from \$231,252 to \$225,407 (-\$5,845, -2.5%).
 - Buildings & other properties: increase from \$765,401 to \$849,881 (+\$84,480, +11.0%).
 - MPAC levy: small increase from \$73,380 to \$74,850 (+\$1,470, +2.0%).

Key Messages

General Government is a large, stable support service for the municipality.

Expenditure growth of about 4.5% is driven mainly by Legal expenses, Elections, IT, and building costs.

Revenues grow by about 6.4%, especially from investment income and user fees, partly offset by lower casino revenue.

The resulting increase in net levy requirement is modest at roughly \$34,000 (about 1.5%).

GANANOQUE POLICE SERVICE

www.gananoquepoliceservice.com

**2026 BUDGET PRESENTATION
GANANOQUE POLICE SERVICE
CHIEF RICH SWANN**





GANANOQUE POLICE SERVICE

www.gananoquepoliceservice.com



OPERATING AND CAPITAL BUDGET

- 2025 Net Operating and Capital Budget - \$3,240,306
- 2026 Net Operating and Capital Budget - \$3,406,379

- Increase - \$166,073
- 5.13% increase

2026 OPERATING BUDGET NOTES:

- CSPA requirements – Training (MHCR, Special Constable, Senior Courses, Communications – NG911 and RMS)
- Collective Agreement and negotiated increases – Civilian – 6%, Uniform – 2%
- Manulife
- OMERS
- Insurance
- Town Hall Employee Salary & MERC
- Inflation – just under 2% - This increase was not applied across the board. Budget was drafted based on previous actual spending and forecasting.

GANANOQUE POLICE SERVICE

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■ CAPITAL RESERVE ACCOUNT HISTORY SINCE 2021

- 2021 – Capital Reserve Accounts were created to fund NG911 legacy costs, Retirement gratuity payouts and General Reserves
- The following amounts were paid in 2021
 - \$77,195 from operating budget at year end
 - \$29,621 in year end surplus
 - \$67,933 Safe Re-Start Grant Costs (Covid-19)
- Total of \$174,749 was contributed in 2021
- Steady contributions since have the reserve accounts in a solid financial order.

■ Current balances	- NG911	\$905,542
	- Retirement Gratuity	\$100,000
	- Capital Reserves	\$298,953
	<hr/>	
	Total =	\$1,304,495

2026 CAPITAL/RESERVE BUDGET

- 10-year capital plan adopted by the PSB in 2021
- 2 PSB motions were passed in 2021 with respect to post-retirement collective agreement obligations and NG911 funding through reserves for future liability - \$25,000 each annually
- Total \$105,000 to Capital and Reserves in 2026.
 - \$80,000 to Capital (fleet, operational equipment, IT, administration equipment and portable radios)
 - \$25,000 to Retirement Gratuity Reserve Account.
 - \$25,000 to NG911 paused for 2026 as the account is well funded and to alleviate the tax burden.

GANANOQUE POLICE SERVICE

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Project Sheet												
Project		Patrol Vehicle - 1751 - Payment #1										
Location		GPS					Project # PSB			Finance to Assign		
Project Manager(s) SWANN		Approval of Council			<input type="checkbox"/> Check		GL 2-4			Finance to Assign		
New Acquisitions		<input type="checkbox"/> Check		Betterment			<input checked="" type="checkbox"/> Check		Implementation Year			
Estimated Useful Life		Extended Useful Life			Finish Date							
EXPENDITURES												
Asset ID										Cost (000)		
Sec #	Asset ID	Application	PCI	POF	COF	Risk	Lng-m	Sq -m				
Description of application/interventions												
Police Patrol Vehicle - 1751 - Payment #1 - Vehicle to be rec'd in 2026 and includes outfitting. Payment #2 in 2027 - \$35,000.												
This is a rotational purchase based on a 6-year first life span of patrol vehicles. Will serve as a court vehicle for 2 years.												
										Existing Photo		
FUNDING SOURCE												
Fund	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Total
Reserve		\$35,000										35000
OPERATING IMPACT												

GANANOQUE POLICE SERVICE

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2026 OPERATING BUDGET +/-

- Increase BackCheck Revenue - \$50,000 (\$900,000)
- Grant contributions
 - \$75,000 – Court Security
 - \$113,500 – MCRT Worker
 - \$50,000 – Local Business Partnership in Preventing Crime in area of Auto Theft (Jan – Mar 2026)
 - \$24,000 – YIPI
 - \$8,700 – RIDE
 - \$8,000 – CISO
 - **\$279,200 = (7.8%)**

GANANOQUE POLICE SERVICE

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TOWN OF GANANOQUE SERVICES

- By-Law - Administration/Payments/Winter Parking Control/After hours by-law response
- Gananoque Fire Dept. – Dispatch/Dispatch Infrastructure/Administration phone lines ** (revenue)
- Public Works and Utilities dispatch/after hours call.
- Contribution to Town Budget for Services – Payroll/Account Payable/Treasurer
- Radio System Capital and Maintenance – Town wide system
- Gananoque Central Dispatch for all Depts.
- Only Town Department that operates and staffs on a 24/7/365 basis

OPERATING AND CAPITAL BUDGET

- 2025 Net Operating and Capital Budget - \$3,240,306
- 2026 Net Operating and Capital Budget - \$3,406,379

- Increase - \$166,073
- 5.13% increase



GANANOQUE POLICE SERVICE



www.gananoquepoliceservice.com

QUESTIONS?



Fire Department 2026 Draft Budget





2025 Highlights

Fire Call Wages 92% of \$68,380 Equipment & Repairs – 99%* of \$50,000

- 260 Calls for Service (as of Dec 1) – up from 234 in 2024
- Increased to 29 members with recruitment campaign, up from 23 in 2024
- Average of 12 personnel per call, increased from 9 in 2024
- Completed all requirements to meet the July 2026 Mandatory Certification deadline
- Full-time Community Safety Officers position filled, focused on training and prevention
- Successful “Firehouse Subs” grant, received new Ice/Water Rescue Equipment
- Ontario Fire Protection Grant received, purchased a bunker gear dryer
- Continued Training partnership with Kingston Fire & Rescue for Live Fire Training

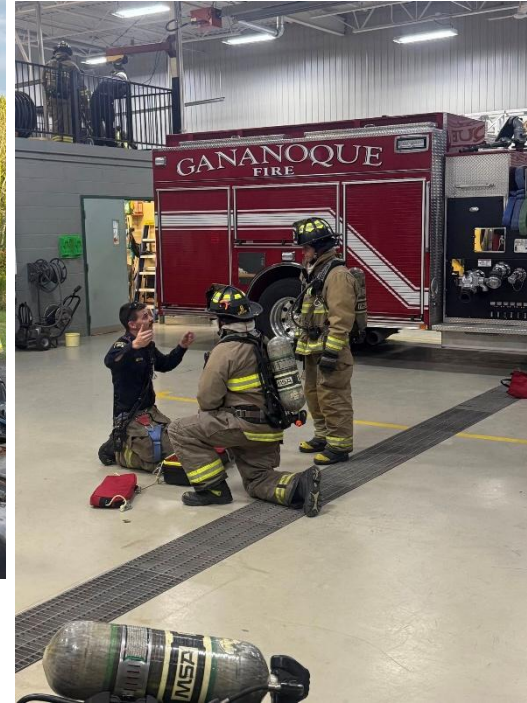


2025 Fire Department Operating Training

Training – 51% of \$40,000

Training Wages – 101% of \$84,435

- Recruit Class of 7 members
- 12 Firefighters certified to Firefighter Level 2
- 3 Officers certified to Fire Officer Level 1
- 6 Firefighters certified in Pump Operations
- Other certifications obtained in Fire Investigation, Hazardous Materials, Auto-Extrication, Fire & Life Safety Educator





2026 Operating

Training - \$40,000 (0%)

Training Wages – 94,444 (11.8%)

Fire Call Wages - \$76,442 (11.7%)

Equipment & Repair – 67,000 (13.4%*)

- Cost per Recruit trained to minimum standards - \$3750
- Cost per Firefighter trained to department level of service - \$7300
- Continue mandatory training towards 2028 Deadline for technical rescue
 - Water/Ice Rescue, Auto-Ex, HazMat
 - Average cost/course is \$1200-1500 for a 40hr course (including wages)
- 3 to 5 new sets of PPE - \$5000/set
 - bunker gear, boots, helmet, gloves, balaclava
- Continue Officer Development and Incident Commander Program
- Fleet Maintenance & Certification
- Fire Prevention/Fire Life Safety Programs
- Continue Health & Wellness Programs

2026 Fire Department - Capital

- Completion of Training Grounds project
- Rescue #5 – Medical Response

2025 Capital

- 2025 Ford F150
 - Complete (5.4% under)
- Training Gounds
 - Ongoing (53.2% spent)



Future

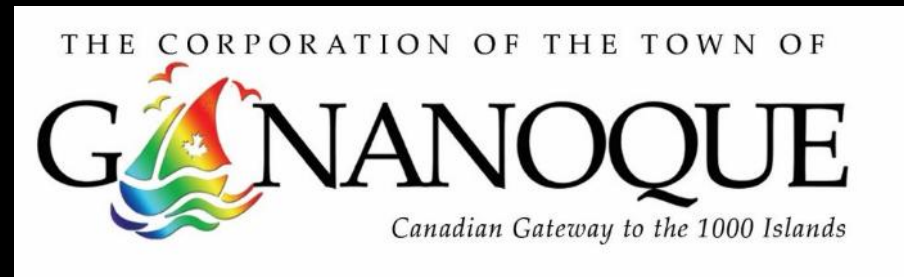
Item	Order	Delivery	Replacement Cycle
Aerial Apparatus	2023	2026	20 to Max 25 years
Rescue #5	2026	2026	7 years
Communications Upgrade (County System)	2027	2027-2028	15 years (est.)
Fire Boat	2028	2028	N/A (current is '94)
Pickup Truck #3	2029	2029	7 years
Breathing Apparatus (SCBA)	2029	2029	15 years





Parks & Recreation

- Marina
- Arena
- GBM Canada 150
- Parks & Trails
- Sports Fields & Courts
- Facilities & Properties



Marina



Revenue:

- Transient revenue up over 2024 due to consistent weather and heat wave in July, August and September
- Overall revenue up \$43,000 over 2024

Expenses:

- Increased emphasis on maintenance and repair to prolong life of facility and increase user satisfaction

Capital:

- 2025 Capital projects completed:
 - Main dock from shore to floating docks
 - 700 series floating docks
 - Electrical upgrades for distribution to 300 and 500 series
 - Shoreline transformer replaced



Arena



Revenue:

- 2025 revenue on target to meet or exceed budget
- Continuing to explore new ideas for revenue generation

Expenses:

- Increased emphasis on maintenance and repair to prolong life of building
- Increased emphasis on cleanliness to increase user satisfaction

Capital:

- 2025 Capital projects completed:
 - Two HVAC units for upstairs hall replaced
 - Exterior lighting replaced with LED fixtures
 - Interior light fixtures in mechanical rooms and downstairs offices replaced with LED
 - Fire rated drop ceilings installed in front mechanical rooms and staff lunchroom
 - Replace water tank for refrigeration compressors
 - Replace 2nd floor electrical transformer



Gord Brown Memorial Canada 150



Revenue:

- Ice rentals increased due to installation of score-clock allowing hockey teams to have outdoor “sanctioned” games

Expenses:

- Having to replace broken plexiglass and boards created during summer months continuing to be an issue
- Snow removal continues to be a challenge in winter for Town staff as well as the removal of water for spring/summer rentals

Overall Summary:

- GBM well used in January and February when ice was in
- Good compliment between hockey and public skating
- Non-ice season, increase in usage with rentals for birthday parties, ball hockey, roller skating



Parks & Trails



Overall Summary:

- Having 2 new ride-on mowers made a substantial difference in lawn care duties in 2025, especially in the spring when grass was really growing. Grass maintenance not needed as much in summer due to hot and dry weather.
- Bay Road/Rotary Beach refurbishment completed in 2025
- With the retirement of a full-time operator in 2025, brings an opportunity for new ideas and growth for team with the duties of flower beds, planters and gardens in 2026.
- Proper maintenance of the trails continues to be a challenge due to staffing resources
- Complaints of noise from the dog park continues to be an issue
- Complaints of bathroom cleanliness at Joel Stone Park on Friday and Saturday nights in the summer continue to be an issue. Hand dryers that were installed made an improvement but additional staff is the answer.



Sports Fields Sports Courts



Overall Summary:

- Really good usage of sports courts by tennis and pickleball clubs
- Correct placement of wind screens have made a substantial difference in pickleball play
- Gananoque Secondary School uses the sports courts and the Arlene Cartwright ball field behind Town Hall almost daily in the spring and fall
- Soccer pitch is in need of enhancements to make it more user friendly for children and adults. As well, enhancements would aid in weekly maintenance
- Continued good usage of skateboard park with minimal issues
- Staff will require direction in 2026 as to what to do with defunct BMX track and half ball field behind the Lou Jeffries arena



Facilities & Properties



Revenue:

- Emphasis on rent collection and renewal of lease agreements to cover operating expenses of buildings

Expenses:

- Stronger focus on general maintenance for Town owned facilities & properties

Overall Summary:

- 400 Stone Street: Phase 1 of YMCA child care centre completed in 2025, Phase 2 in planning stages, estimated to be completed by October 1, 2026, adding 49 new spaces to the current 39 spaces
- Capital projects required at all Town owned buildings will put a strain on project management resources



Something for Everyone at the Gananoque Public Library



dementiatools
youthdrop-in
fishingsrods
safespace
craftcorner
artexhibits
lego
printing
e-resources
kidszone
games
books
scanner
ukuleles
storytime
puzzles
computers
wifi
techsupport
meetingpod
mahjong
bookclubs
archives
readingkits
writersgroup
magazines
museumpasses

Spotlight on Youth Drop-in

- Popular program giving teens and tweens a safe space to learn, be creative and have fun
- In partnership with RNJ Youth Services and YMCA of Eastern Ontario
- Tuesdays and Wednesdays after school
- Averaging 15 teens and tweens per drop-in
- Variety of activities and challenges, plus snacks



2026 Proposed Operating Budget

- 1.2% increase for operational costs (excluding Wages and Benefits)
- Video surveillance cameras
- Computer replacement
- Wages adjusted to Step 1 of Compensation Review



Revenue	2026 Budget	2025 Budget	2024 Actuals	2023 Actuals
Grants	(14,600.00)	(15,458.00)	(36,465.00)	(17,658.00)
Donations & Revenue	(2,600.00)	(2,200.00)	(5,069.00)	(2,687.00)
Town Contribution to Library	(292,955.00)	(260,860.00)	(231,580.00)	(216,000.00)
Transfer from Revenue	0.00	0.00	0.00	(278.00)
Total Revenue	(310,155.00)	(278,518.00)	(273,114.00)	(236,623.00)
Expenses	2026 Budget	2025 Budget	2024 Actuals	2023 Actuals
Wages	160,397.00	142,347.00	132,879.00	123,879.00
Benefits & Pension	47,095.00	34,741.00	32,115.00	30,089.00
Promotions & Memberships	525.00	410.00	141.00	321.00
Training & Travel	1,800.00	200.00	0.00	170.00
Interlibrary Loans	900.00	951.00	910.00	981.00
Program Materials & Supplies	3,830.00	2,803.00	3,524.00	3,773.00
Equipment & Furniture	1,000.00	1,000.00	0.00	0.00
Small Equipment [Video Cameras]	4,800.00	1,000.00	610.00	1,146.00
Library Books & Materials	23,460.00	23,000.00	23,375.00	22,363.00
Software Services & E-resources	5,000.00	2,608.00	3,513.00	835.00
Computers & IT Services	8,250.00	8,798.00	7,015.00	7,562.00
Internet & Phone	3,992.00	4,186.00	3,593.00	3,494.00
Building Expenses	24,861.00	24,522.00	22,749.00	20,869.00
Audit Services	1,260.00	1,236.00	1,200.00	1,120.00
Insurance	22,985.00	29,716.00	23,826.00	19,466.00
Transfer to Reserves	0.00	0.00	6,933.00	0.00
Seniors Grant	0.00	0.00	10,731.00	0.00
Enbridge Makerspace Grant	0.00	0.00	0.00	555.00
TD Summer Reading Grant	0.00	1,000.00	0.00	0.00
Total Expenses	310,155.00	278,518.00	273,114.00	236,623.00



Enlarged view
of the 2026
Proposed
Operating
Budget for the
Library

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Gananoque & 1000 Islands

2025 End of Year Report

Presentation



Economic Development ~ Events ~ Tourism ~ Visitor Centre

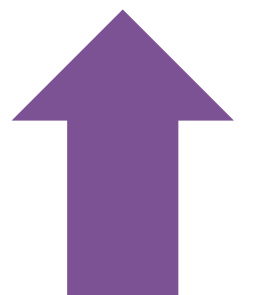
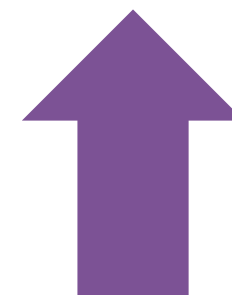
2025 Economic Development

New Businesses

- 25 Business inquiries - retail, niche manufacturing, medical, restaurant/cafe
- Welcomed new optometrist
- New welcome packages for businesses
- Free social media promotion and welcome
- Boosted social media post at no cost to business
- Funding Programs
- Work with the funding agencies to promote business start up programs such as Starter Company, Summer Company, Futurpreneur etc.

Partners

- Ministry of Economic Development, Job Creation and Trade
- 1000 Islands CDC
- 1000 Islands Gananoque Chamber of Commerce
- KEYS Job Centre
- Thousand Islands Accommodation Partners (TIAP)
- Gananoque Library
- Workforce Development
- Leeds Grenville Small Business Centre
- United Counties of Leeds Grenville - Economic Development
- Township of Leeds and the Thousand Islands



2025 Economic Development

Business Retention & Expansion

- Business visits
- Individualized business promotion & support
- Maintain partnerships with funders
- Email updates to businesses regarding funding programs
 - Monthly (minimum 12 business support emails)
 - Individualized program support
- Partnerships, Networking, and Mentoring opportunities

Investment Attraction

- Marketing & Communications
 - Targeted ad placement
 - Targeted social media promotions
- Updated Community Profile
- Data and Business Inquiry Support Material
- Analyst Tool & other OMAFRA Support tools
- Specialized packaged based on the needs of the specific businesses



2025 Economic Development

Physician Recruitment

- New branded marketing
- Collaboration with Stone Mills
- Dr visit support
- Partnership with other municipalities for attraction

Key Services

- Film Attraction Program
 - Film Location Promotion & Support
- Regional, provincial, and national Economic Development events
- Maintain up-to-date commercial real estate listing on website
- Stay connected with local realtors
- Participate in job fairs
- Support Downtown BIA - Shop Local

PHYSICIAN Recruitment Program

Gananoque, Ontario
www.gananoque.ca

Town of Gananoque Physician Recruitment Program



Welcome to Gananoque

Known as the Gateway to the 1000 Islands, Gananoque [Gan-s-nock-wee] is a Haudenosaunee word meaning town on two rivers, meadow rising out of water or water flowing over rocks. Gananoque is rich in history and culture, with unique heritage buildings and architecture, and unsurpassed landscapes and natural assets.

We are a place steeped in creativity with a vibrant spirit, engaging culture, a place where we work collectively to preserve, encourage and foster our culturally-rich region. Also home to many cultural events including Le FESTIVILES, Music in the Park & Culture Days.

Physician Locum Program

The Physician Experiential Locum Program is intended to assist in the recruitment of family physicians to the Town of Gananoque through grant funding for short-term locums (1-2 months). The locums provide an opportunity for family physicians to come and experience the Town in both a professional and personal capacity.

Long Term Opportunities

The Town of Gananoque Physician Recruitment Program invites physicians to build a rewarding future in a supportive and vibrant community. In exchange for a five-year full-time service commitment, participants have the flexibility to design a medical practice that aligns with their professional interests and long-term career goals.

- \$20,000 / year for 5 years for up to 4 new Family Medicine specialists choosing to practice at Stone's Mills Family Health Centre and the Leeds & Grenville Community Family Health Team
- Family medical and dental coverage

Connect with our team to learn more about the program and discover why Gananoque could be the ideal place to grow your medical career.

The program is guided by the Physician Recruitment Grant Program Policy, which establishes a consistent and transparent process for awarding Full-Time Permanent Family Physician Grants, supporting the Town's ongoing efforts to attract and retain physicians in the community.

Everything is within walking distance; I leave my house and I'm at work within 3-4 minutes. People come here, they like it, and they want to stay."

Dr. C. McLoughlin



Build Your Career Where Life Thrives

- Only 15 km (9 mi) from the U.S. via Interstate 81
- 30 km (18 mi) to Kingston, ON – access world-class hospitals and amenities
- 150-280 km to Ottawa, Toronto, and Montreal
- VIA Rail's Station
- Fix Bus travelling between Ottawa - Toronto with stops in Gananoque

Located along the Highway 401 corridor, Gananoque offers unmatched connectivity, enjoy small-town charm with big-city access. Here, you can design a fulfilling medical practice while enjoying the charm, safety, and quality of life of a vibrant, welcoming community.

Education

Local Schools	Post-Secondary Education Institutions
Gananoque Intermediate Secondary School (GISS)	Royal Military College of Canada
Linklater Public School	Queens University
St. Joseph Catholic School *Fraser Institute Rank 9/10 Ontario	St Lawrence College
	Loyalist College
Regiopolis-Notre Dame Catholic High School	Carleton University
	Ottawa University
*Fraser Institute Rank 6.9/10 Ontario	Algonquin College

*Source: Overall ranking out of 10 - Ontario Schools - Fraser Institute, "Canadian Community Rankings" 2024.

Quick Facts



Trade Area



Gananoque: Your ideal place to live, practice, and grow professionally.
Please contact the Economic Development and Communications Officer for the Town of Gananoque for more information on this recruitment program and getting settled in Gananoque.

Town of Gananoque
30 King Street East,
Gananoque, ON K7G 1E9
gananoque.ca/physician-recruitment
businesscoordinator@gananoque.ca
613-382-2149 ext. 1125



Meet the Summer Team

Thanks to Young Canada Works, Canada Summer Jobs & Summer Opportunities, we were able to hire 7 students!



Aidan

This was Aidan's 5th year with us. Aidan completed his BA in Film and Media and now has completed his Photography program from Algonquin College. Aidan has supported us this fall.



Dalena

This is Dalena's 2nd year at the Visitor Centre. Dalena is trilingual and an artist! She has stayed on with us through the fall and helped support our events!



Bryn

This was Bryn's first year at the Visitor Centre. She is the youngest, but a welcome and fun addition to the team!



Olivia

Olivia has been with us for 4 years now and has started her first year of College studying Professional Writing.



Ruby

This was Ruby's first year with us. Ruby is in her last year of high school at GISS. We enjoyed having her as part of the team.



Ty

Ty is in his 3rd year of Nursing at St. Lawrence College and has also been with us for 4 years. He worked two jobs this summer!



Tia

Tia is in her 1st year at Trent University and has been with us for 4 years. Tia is our organized student who keeps us in check!



Serving the Community & More!

Welcoming Visitors

Greet visitors with a warm smile and a friendly, welcoming greeting!



Business Directory

A free, regularly updated online business directory to keep everyone in the know!



Social Media

Keep the community engaged and up-to-date with the latest news and happenings!



Staying Informed

Spread the word by delivering flyers to every business, keeping everyone in the loop and up-to-date!



Events

Promoting local events to keep the community buzzing and engaged!

Navigating the Area

Assisting visitors in navigating to different areas and activities with ease!

Engagement

Engaging with the community to gather authentic insights and perspectives!



Survey's

Gathering surveys to share valuable insights and statistics!



Souvenir's

Offer souvenirs that help guests take home a lasting memory of Gananoque and the beautiful 1000 Islands!



Brochure Advertising

Showcase a variety of brochures to share exciting details about a range of amazing destinations!



Feedback

Provide tailored feedback with recommendations to help others make the best choices!

Look Who Came to Visit!

Visitor Centre Numbers



Maritimes	3%
Western Canada	10%
Québec	17%
Ontario	70%

38,352

Visitors For 2025



Canada	57%
USA	23%
Europe	13%
Asia	3%
Other	4%

**Welcoming
Visitors From
All Around the World**

Facebook Stats

Top Content for the Year



Wed Aug 27, 2:23pm
84,757 Views



Wed Sep 17, 9:25am
83,465 Views



Town of Gananoque

6,242,108

Views

66,335 ↑ 83.1%

Content Interactions

15,997 ↑ 153.9%

Link Clicks

89,097 ↑ 16.4%

Visits

1,847 ↑ 62.6%

Follows

10,444

Total Followers

70.6%

Women

29.4%

Men



Travel 1000 Islands

97,611

Views

819 ↑ 49.7%

Content Interactions

393 ↑ 180.7%

Link Clicks

1,488 ↑ 28.3%

Visits

78

Follows

445

Total Followers

80.2%

Women

19.8%

Men



Festival of Lights

11,827

Views

137 ↓ 83.4%

Content Interactions

13 ↑ 62.5%

Link Clicks

2,060 ↓ 56.9%

Visits

91

Follows

1,248

Total Followers

84.5%

Women

15.5%

Men

Top Content for the Year



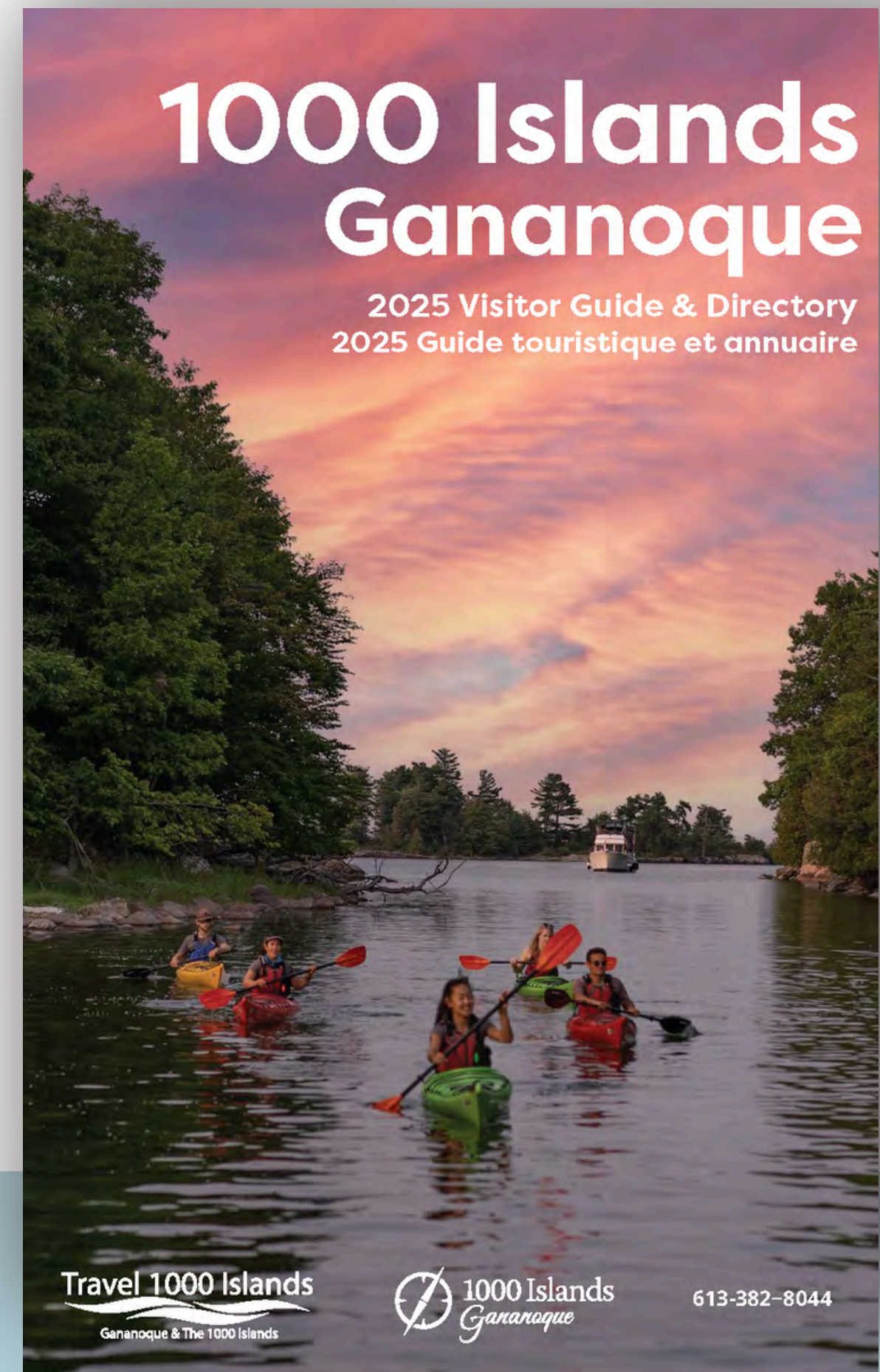
Tue Aug 26, 2:28pm
147,547 Views



Mon Nov 17, 4:19pm
71,886 Views

- Partnership with Gananoque and 1000 Islands Chamber
- Combined advertising opportunities with Visitor Centre
- Distribution throughout Ontario
- Support from TIAP
- 23 Ads were purchased
- Looking forward to 2026's guide!

Visitor Guide & Directory



2025 Regional Visitor Survey Results



Length of Stay		
	2025	2024
Day Trip	49%	43%
One Night	11%	20%
Two Nights	14%	26%
Three or More Nights	20%	12%



Favorite Activities	
✓	Boat Cruise
✓	Theatre
✓	Hiking/Biking
✓	Museums
✓	Scenic Drive



Age Demographics		
	2025	2024
Under 25	8%	1%
25 to 34	10%	14%
35 to 44	19%	15%
45 to 54	22%	20%
55 to 64	36%	20%
65 and Older	27%	30%

Amazing Race



Amazing Race

- Initial contact November 2024
- List of possible locations and events - over 15 businesses used and promoted during this production
- Unfathomable emails and phone calls morning, noon & evening
- In-person and online meetings
- Connecting people (Brian, Ray, Brett, etc) with the producers
- Reaching out to friends, acquaintances & community partners to enlist drivers and production assistants - over 30 hired
- Filming took place May 8th & 9th
- Air date was August 26th on CTV

Results:

- Epic showcase of Gananoque & the 1000 Islands
- Over 2 million viewers tuned into the show
- At least a dozen people popped into the Visitor Centre and confirmed our belief that viewers took the trip to discover Gananoque after watching the show
- Feedback from the producers was that Gananoque was a great place to film

Gananoque Farmers' Market



Every Thursday from 4:00 p.m. to 7:00 p.m.
Town Hall Square, 30 King St., E, Gananoque

2025 Vendors

- 11 Seasonal Vendors
- 20 Occasional Vendors

Music & Activities

- 13 Different Local Musicians for Music Each Week
- Balloon Artist & Face Painter for the Opening Market
- Painting Classes in the Bandshell by Local Artist, Debbi Burns Morrison
- End of Market Survey to Gather Feedback

2025 Shared Cost Program | Farmers' Market of Ontario

- \$525 Matched Funding for Website and Social Media
- New Addition to the Gananoque Farmers' Market Webpage
- Social Media Posts Highlighting Each Vendor & the Market

Where's the bagel guy?





Summer Concerts

Eight weekends of incredible live music featuring a mix of 16 local talent and some new acts from Ottawa, Toronto & more.

Working with a budget of 30k we scaled back from featuring two artists to one artist/band playing one 90 minute set. This enabled us to pay a fair wage to the performers and continue to offer the same 90 minutes of entertainment.

Attendance and feedback was excellent.

Food bank and Gananoque Skating Club was onsite accepting donations.





Canada Day



~ Secured \$12,000 Grant - An Increase From 2024 ~
~ Children's Event ~ Live Music ~ Fireworks ~

Le FestivâLES

- 4th Annual Le FestivâLES
- Our 2nd year organizing the event
- Awarded a 20k grant from the province
- Featuring 4 jam packed days of entertainment and events with no less than 5 hours of programming each day
- Continued partnership with ACFOMI and a new partnership with Centre Culturel Frontenac
- 5 Amazing Sponsors
- 7 bands/ 4 Buskers/ 1 live play
- An amazing headliner - Les Rats d'Swompe

Bilingual Festival | Festival Bilingue
Le FestivâLES
 Gananoque

Scan for Details
 Scanner pour les Détails

Thursday, July 31 | jeudi 31 juillet
 4 - 6 p.m. | 16 h 00 - 18 h 00 | Good Fortune Duo | Town Park | Parc de la Ville
 6 - 8 p.m. | 18 h 00 - 20 h 00 | Trivia | Town Park | Parc de la Ville
 9 - 10:30 p.m. | 21 h 00 - 22 h 30 | Movie | Film | Gananoque Municipal Marina Municipale de Gananoque

Friday, August 1 | vendredi 1 août
 10 a.m. - 1 p.m. | 10 h 00 - 13 h 00 | Gananoque Library programming at the Thousand Islands Boat Museum | Programmation de la Bibliothèque de Gananoque au Thousand Islands Boat Museum | Town Park | Parc de la Ville
 10 a.m. - 1 p.m. | 10 h 00 - 13 h 00 | Children's Activities - 1000 Islands History Museum | Activités pour les Enfants au Musée d'Histoire des 1000 Îles | Town Park | Parc de la Ville
 7 - 8 p.m. | 19 h 00 - 20 h 00 | Erica Brighill Band | Parc Joel Stone Park
 8:15 - 9:45 p.m. | 20 h 00 - 21 h 45 | Yvan Petit Band | Parc Joel Stone Park

Saturday, August 2 | samedi 2 août
 1 - 3 p.m. | 13 h 00 - 15 h 00 | Caricature Artist | Artiste Caricaturiste | Town Park | Parc de la Ville
 1 - 6 p.m. | 13 h 00 - 18 h 00 | Rock-a-Billy Band "The Barrow Gang" & Jive Dancing Demonstration | Groupe de Rock-a-Billy « The Barrow Gang » et démonstration de Danse Jive | Town Park | Parc De La Ville
 2 - 4 p.m. | 14 h 00 - 16 h 00 | Painting in the Park - En Plein Air | Town Park | Parc de la Ville
 7 - 8 p.m. | 19 h 00 - 20 h 00 | The Chantal Hackett Band | Parc Joel Stone Park
 8:15 - 9:45 p.m. | 20 h 00 - 21 h 45 | Les Rats d'Swompe | Parc Joel Stone Park

Sunday, August 3 | dimanche 3 août
 10 - 11 a.m. | 10 h 00 - 11 h 00 | Children's Performer - Juggling Chef Artiste pour Enfants | Town Park | Parc de la Ville
 11:30 a.m. - 12:30 p.m. | 11 h 30 - 12 h 30 | Children's Musician - Monkey Rock Musicien pour Enfants | Town Park | Parc de la Ville
 1 - 4 p.m. | 13 h 00 - 16 h 00 | Carnival Games | Jeux de Carnaval | Town Park | Parc de la Ville
 1 - 2 p.m. | 13 h 00 - 14 h 00 | Tex - Western Show | Tex - Spectacle de L'Ouest | Town Park | Parc de la Ville
 12:30 - 3 p.m. | 12 h 30 - 15 h 00 | Children's Activities | Activités pour Enfants | Town Park | Parc de la Ville
 3 - 4:30 p.m. | 15 h 00 - 16 h 30 | L'École des Femmes - Fâcheux Théâtre | Town Park | Parc de la Ville

Ontario GANANOQUE
 ACFOMI 1000 Islands city cruises Gananoque Centre Culturel Frontenac Valley Eats



Ontario THE CORPORATION OF THE TOWN OF GANANOQUE Canadian Gateway to the 1000 Islands

ACFOMI Centre Culturel Frontenac city cruises

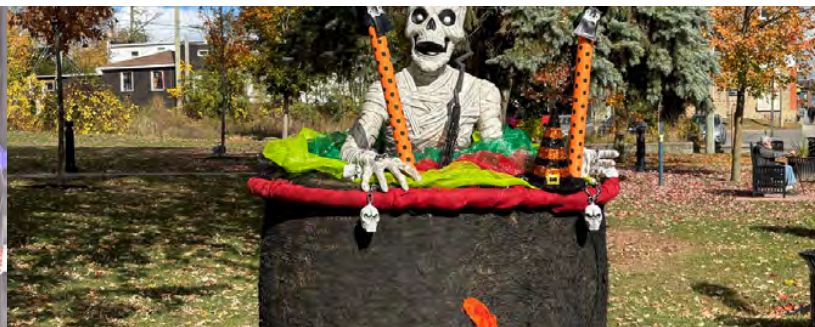
1000 Islands ACCOMMODATION PARTNERS Valley Eats downtown GANANOQUE

Community Partnership Events



Community Partnership Events

- **OLG Community Recognition Event**
 - TLTI
- **1st Annual Gord Brown Memorial Hockey Game**
 - Councilor Brown
- **Women's Day**
 - Chamber of Commerce
- **Easter**
 - Downtown BIA
- **Town Criers Championships**
 - Brian Mabee
- **Mother's Day**
 - Downtown BIA
- **Cops n' Kids Fishing**
 - Gananoque Police
- **Halloween Trick or Treat**
 - Downtown BIA
- **Haunted House**
- **Witches Night Out**
 - Downtown BIA
- **Festival of Lights & Gananoque Santa Claus Parade**
 - Downtown BIA, Chamber, TAP, TIAP, City Cruises, Songwood Contracting, and Brian Mabee



Partnership & Collaboration



Township of
Leeds and the
Thousand Islands



1000 ISLANDS
GANANOQUE
CHAMBER OF COMMERCE



1000 Islands
ACCOMMODATION PARTNERS

Leeds
Grenville
Where Lifestyle Grows Good Business

ONTARIO
Yours to discover

 **KEYS**
Jobseeker • Employer • Newcomer

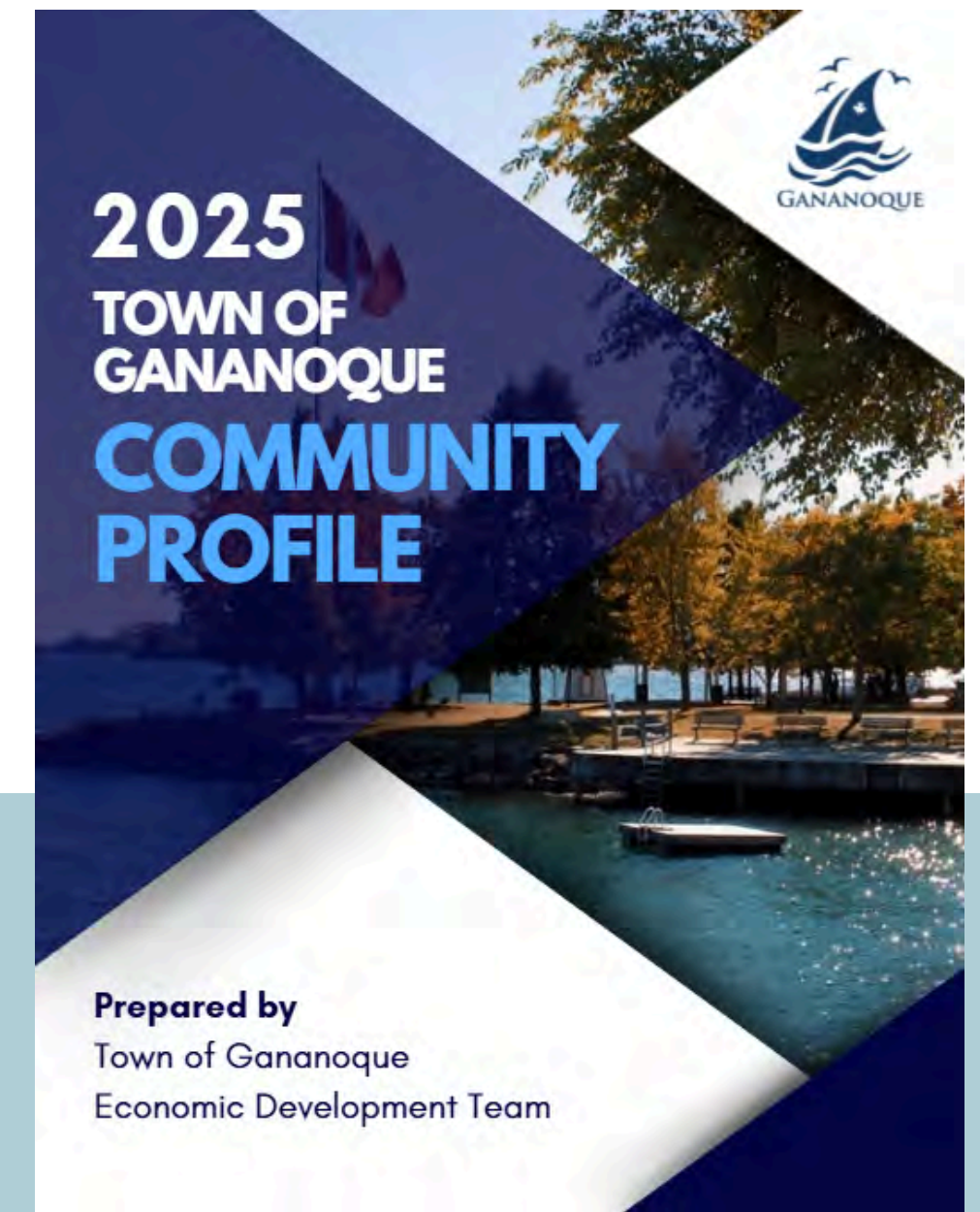
tiao 
Tourism Industry
Association of Ontario

 **iOTEC**

2025 Achievements

- ~ Increased Visitor Guide **Revenue** ~
- ~ Increased Merchandise Inventory and **Revenue** ~
 - ~ Increased Brochure Racking Fee **Revenue** ~
 - ~ Continue to Maintain and Grow **Partnerships** ~
 - ~ Grew our **Photography** Portfolio ~
 - ~ Increased **Commission** Sales ~
- ~ Took on **new events** such as Farmers Market & Summer Concerts ~
- ~ Worked with 24 Organizations Who **Received Funding by TAP** ~
 - ~ Jennifer supported the **RT09 Strategic Planning Session** ~

- **Business Retention and Expansion Project**
 - Support through OMAFRA
 - 18-24 month project
 - 100 business visits and interviews
- **New Website**
- **Communication Strategy**
 - AODA support document
 - Update all Town of Gananoque forms
- **Investment Attraction Strategy**
 - To begin once BR&E interviews are complete
 - Targeted ad placement
 - Targeted social media promotions
- **Business Support**
 - Marketing and promotion opportunities for businesses
 - Business directory updates
- **Small Business Workshops/Events**
 - Women's Day & Fall Small Business Week
 - Economic Development Week
 - AI capabilities and how to utilize the technology
 - Workforce attraction and retention
- **Regional Partnership with KEDCO**
- **2nd Annual Gord Brown Memorial Game on the GBM - February**
- **Data and Business Inquiry Support Material**
 - Analyst Tool
 - Specialized packaged based on the needs of the specific businesses
- **2026 Visitor Guide**
- **Film Attraction Program**
 - Meeting with Canadian television and film director/producer
- **Physician Recruitment**
 - Increase marketing
- **Ongoing coordination of existing events**
- **Attracting New Events**
 - Halfway to Halloween
 - Parkway Challenge



2026 Projects and Initiatives

Thank you!



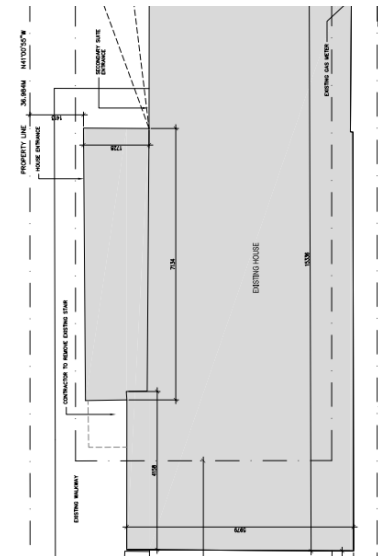
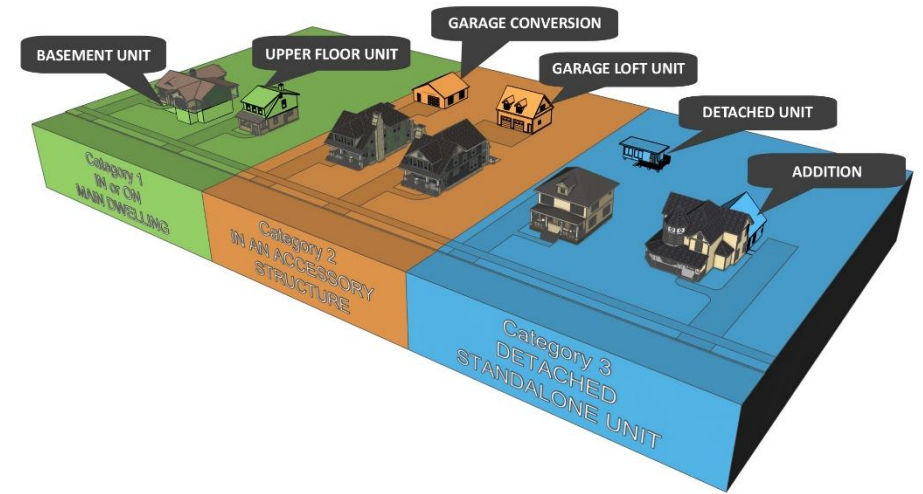
Planning & Development

Land-Use Planning

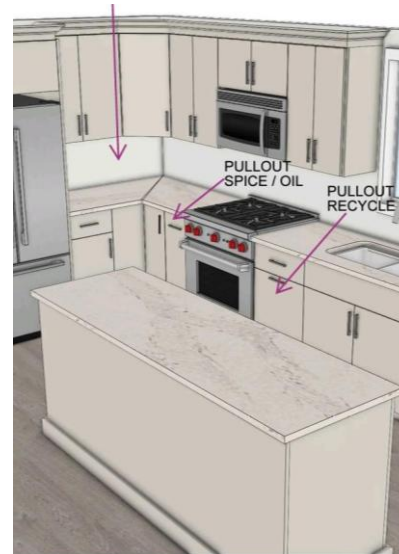
Building
Permit/Inspections

By-law Enforcement

- ◆ Official Plan Review – 2025-2026
- ◆ Development Permit Review - 2026
- ◆ 26 Pre-consultations
- ◆ New applications
 - ◆ 18 New Development Permit Files
 - ◆ 2 Consent App
 - ◆ 1 Official Plan



- ◆ Building Permits/Inspections as of December 4, 2025
 - ◆ Construction Value to date is \$18.8 (\$18.8m – 2024)
 - ◆ Building Permit Value to date is \$285k (\$290k – 2024)
 - ◆ 2025 to date:
 - ◆ 27 new dwelling units
 - ◆ 9 commercial renovation
 - ◆ 34 residential renovation
 - ◆ 1 septic
 - ◆ 42 – Pools, decks, signage



◇ By-law - Parking

◇ Modernization software – Hotspot

◇ 2025 will be a full year

◇ Occurrences are photos, printed, documented in real time.

◇ Provides real time services, removes human errors in Notices, court reporting, provides statistics, processing hours

◇ November 30 – 1642 tickets issued via Hotspot

◇ Parking revenue

◇ Parking meter revenue to date \$100k (\$81k 2024)

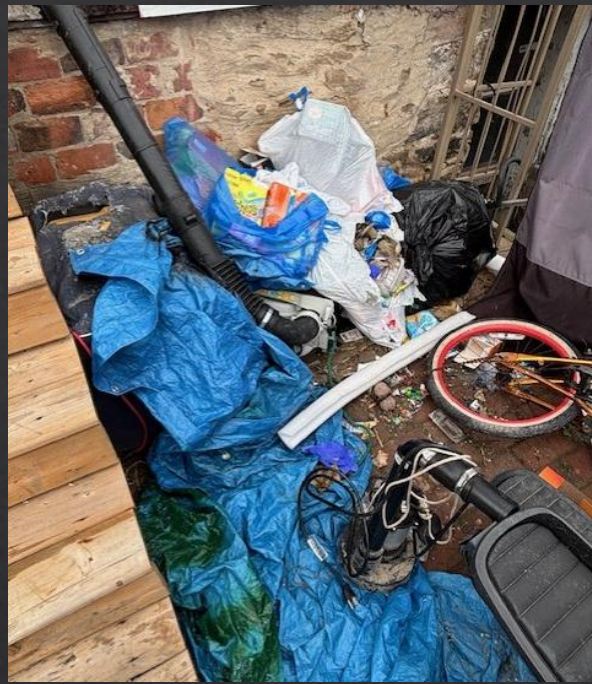
◇ Mobile app revenue to date \$36k (\$34k 2024)

◇ Parking lot revenue to date \$32k (\$17k 2024)

◇ Parking fines to date \$18k (\$33k 2024)

◇ Total - Parking generate to date \$188k





By-laws:

- Illegal Dumping Bylaw – public property, brush letters
- Noise
- Safe Property Bylaw
- Property Standards Bylaw
- Signage Bylaw
- Parking
- Development Permit Bylaw
- Miscellaneous – Taxi, Fence, Odour



- ◇ By-law - Animal Control
 - ◇ 19 Animal Control By-law
 - ◇ Number of dog tags 2025 - 461 (2024 - 465)
 - ◇ Dog Tags sold at Pet Valu and Town Hall
 - ◇ Dog Owners' Liability Act



- ◇ By-law Pager & After-hours – 35 calls to date
 - ◇ Animal Control By-law – At large, barking, wildlife
 - ◇ Parking
 - ◇ Development Permit
 - ◇ Safe Property

- ◆ Other

- ◆ 15 – Short Term Accommodation Licencing sites
- ◆ 8 - Mobile Canteen Licences issued
- ◆ Urban Hen Permits
- ◆ 1 - Outdoor Patio Licencing
- ◆ Property - waterlot leases



5.	Questions from the Media – None
6.	Confirmation By-law
	<p>By-law No. 2025-110 – Confirming By-law – December 8, 2025 Moved By: Councillor Koiner Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-110, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, DECEMBER 8, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 8TH DAY OF DECEMBER, 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
7.	Next Meeting(s):
	1. Regular Council – Tuesday, December 16, 2025, at 5:00 PM. 2. Special Council – Tuesday, December 16, 2025, at 7:00 PM.
8.	Adjournment
	<p>Moved By: Mayor Beddows Be it resolved that Council hereby adjourns this special meeting of Council at 11:15 AM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<hr/> John S. Beddows, Mayor	<hr/> Penny Kelly, Clerk

REGULAR COUNCIL MEETING MINUTES
 Held on Tuesday, December 16, 2025, at 5:00 PM
Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Matt Harper	Penny Kelly, Clerk / CEMC
	Patrick Kirkby	Lynsey Zufelt, Deputy Clerk
	Anne-Marie Koiner	Brenda Guy, Manager of Planning and Development
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Jeff Johnston, Manager of Parks and Recreation
		John Morrison, Treasurer
Regrets:	Colin Brown	

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:03 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	<ul style="list-style-type: none"> Councillor Koiner declared a conflict of interest regarding with Item 7.2 (Proposed Official Plan Amendment and Class III Development Permit (OPA8-25 / DP2025-13), due to the proximity of her home and the property being considered (145 River Street).
3.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
4.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
5.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
6.	Disclosure of Additional Items
	1. Staff Report – Council-FIN-2025-32 – Establishment of a Tax Ratio-New Multi-Residential Property Class – John Morrison
7.	Public Meeting
	1. Proposed Class III Development Permit DP2025-16 – 77 Pine Street (+Ref. Report Council-PD-2025-19) <ul style="list-style-type: none"> A Public Meeting was held regarding a Proposed Class III Development Permit Application (DP2025-16) received from the Applicant: Cataraqui Construction, on behalf of the Owner: 772663 Ontario Limited regarding the property municipally and legally described as 77 Pine Street, PLAN 86 LOTS 11 12 PT LOTS; 10 13 PT MARKET SQ BLK O AND; RP 28R1143 PARTS 1 AND 2 Town of Gananoque, to Permit two (2) additions to the existing building for the purposes of a dental clinic. The Chair requested the Manager of Planning and Development present the Application to Council. <ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development provided an overview of Report Council PD-2025-19.

	<ul style="list-style-type: none"> • The Chair asked the Owner/Applicant if they had anything to add to the Staff overview. <ul style="list-style-type: none"> • Eric Riddell, Architect, Shoalts and Zaback Architects Ltd., appeared online to provide comments and reiterate the intent of the Application.
	<ul style="list-style-type: none"> • The Chair asked if any member of Council had any questions or comments. <ul style="list-style-type: none"> • Councillor Koiner advised that the Application was presented to the Planning Advisory Committee and that the Committee supports the Application.
	<ul style="list-style-type: none"> • The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant. • The Chair asked if any member of the public had any questions or comments. – None
	<ul style="list-style-type: none"> • The Chair asked if the Owner/Applicant had any additional questions or comments. – None
	<p>Council considered the following recommendation.</p>
	<p>Motion #25-184 – Class III Development Permit (DP2025-16) – 77 Pine Street (772663 Ontario Limited)</p> <p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT DP2025-16 (772663 ONTARIO LIMITED) AT 77 PINE STREET TO CONSTRUCT TWO (2) ADDITIONS TO THE BUILDING SUBJECT TO THE FOLLOWING CONDITIONS:</p> <ul style="list-style-type: none"> - OWNER OBTAIN APPROVALS FROM PUBLIC WORKS/UTILITIES DEPARTMENT FOR WATER AND SEWER SERVICES IN ACCORDANCE WITH THE URBAN SERVICE REQUIREMENTS; - OWNER OBTAIN APPROVALS FROM PUBLIC WORKS/UTILITIES FOR COMPLIANCE WITH THE BACKFLOW PREVENTION PROGRAM; - OWNER SUBMIT AND MEET ALL REQUIREMENTS OF THE ARCHEOLOGICAL ASSESSMENT AS PER THE MINISTRY BEFORE LAND DEVELOPMENT CAN PROCEED. - THE OWNER ENTER INTO A DEVELOPMENT PERMIT AGREEMENT WITHIN ONE YEAR OF THE NOTICE OF DECISION OR THE APPROVAL MAY LAPSE; AND - THE OWNER FULFILL ALL CONDITIONS WITHIN ONE YEAR OF THIS APPROVAL OR THE APPLICATION WILL LAPSE. <p>AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE (PAC) AND AS PRESENTED IN COUNCIL REPORT-DP-2025-19.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>2. Proposed Official Plan Amendment and Class III Development Permit OPA8-25 / DP2025-13 – 145 River Street (+Ref. Report Council-PD-2025-20)</p>
	<ul style="list-style-type: none"> • A public meeting was held with respect to a complete application received from Bethanie Matthews (Applicant) on behalf of Agnes and Harrie Tieken (Owner) for a proposed Official Plan Amendment (OPA) for the property municipally and legally described as 145 River Street, PLAN 86 PT LOT: 477 PT LOT 478 PT LOT 479 RP; 28R8089 PART 1 TOWN OF GANANOQUE, to AMEND THE Official Plan (File No. OPA8-25) from Residential to Residential Exception Designation to permit a fitness and recreation facility and allow a Development Permit (File No. DP2025-13) to redesignate the property from Residential to Residential Exception (R-XX) to permit a fitness and recreation facility. (Note: Applications OPA8-25 and DP202-13 are concurrent. DP2025-13 will be a condition for final approval of Official Plan Amendment (OPA8-25) application.

	<ul style="list-style-type: none"> • With respect to the Official Plan Amendment, the Chair advised of the following: <ul style="list-style-type: none"> • If a person or public body would otherwise have an ability to appeal the decision of the Council of the Corporation of the Town of Gananoque to the Ontario Land Tribunal, but the person or public body does not make oral or written submissions at the public meeting before the proposed official plan amendment is adopted or the by-law is passed, the person or public body is not entitled to appeal the decision to the Ontario Land Tribunal. • If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town before the proposed Official Plan is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal, unless in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party. • If you wish to be notified of the decision of the Corporation of the Town of Gananoque in respect to this proposed Official Plan Amendment and related amendments, you must make a written request to the Clerk for the Town of Gananoque, 30 King Street East, Gananoque, Ontario K7G 1E9, or by email to clerk@gananoque.ca. • With respect to the Development Permit Application, the Chair stated the following: <ul style="list-style-type: none"> • Under the proposed Development Permit, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal (OLT) is the Applicant. The Development Permit Application relates to any reliefs being sought under the Development Permit By-law No. 2010-65. • The Chair called the Public Meeting to order to deal with an Official Plan Amendment (OPA) and Development Permit at 5:21 PM.
<p>**Councillor Koiner declared a conflict of interest and left the room.</p>	
	<ul style="list-style-type: none"> • The Chair requested the Manager of Planning and Development present the Official Plan Amendment and the Development Permit Application to Council. <ul style="list-style-type: none"> • Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2025-20. • The Chair asked the Applicant / Owner if they had anything to add to the Staff overview. <ul style="list-style-type: none"> • Bethanie Matthews, Applicant, and Owner of Gananoque Fitness read a prepared speech on the benefits of a fitness centre accessible to all ages and abilities, in Gananoque.
	<ul style="list-style-type: none"> • The Chair asked if any member of Council had any questions or comments regarding the Official Plan Amendment. <ul style="list-style-type: none"> • Deputy Mayor Leakey, and Councillors Kirkby and Harper provided positive feedback and their support for the application(s). • Councillor Osmond sought clarification regarding outside storage restrictions. • The Manager of Planning advised that “activity” must be clarified and that the Site Plan would have to be amended to reflect the intended use of the property.
	<ul style="list-style-type: none"> • The Chair asked if any member of the public had any questions or comments regarding the Planning Act Applications. <ul style="list-style-type: none"> • Peter Long, Resident, appeared before Council and offered support for the Application(s). • Lila MacLean, Employee, Gananoque Fitness, appeared before Council and noted the benefits the new site facility will have for the community.

	<ul style="list-style-type: none"> • The Chair asked if the Applicant / Owner had any additional questions or comments. • The Applicant thanked Council.
	<ul style="list-style-type: none"> • Council considered the following recommendations with respect to the Official Plan Amendment and Class III Development Permit.
<p>Official Plan Amendment (OPA8-25) – 145 River Street – Redesignation and By-law</p>	
<p>**Moved by Councillor Osmond and seconded by Councillor Harper to amend the Official Plan Amendment recommendation to permit certain outside activities. The amendments would remove: “NO ACTIVITIES RELATED TO THE BUSINESS ARE PERMITTED OUTSIDE THE PARAMETERS OF THE BUILDING”, and replace with “ACTIVITIES RELATED TO THE BUSINESS ARE PERMITTED OUTSIDE THE PARAMETERS OF THE BUILDING BETWEEN THE HOURS OF 8 AM AND SUNSET.”</p> <p>And further, remove: “NO OUTSIDE STORAGE SHALL BE PERMITTED”, and replace with, “OUTSIDE STORAGE SHALL BE PERMITTED FOR PERSONAL UNPOWERED WATERCRAFT & E-BIKES, AND SITE PLAN TO BE AMENDED TO REFLECT STORAGE LOCATIONS.”</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting</p>	
	<p>Motion #25-185 – Official Plan Amendment (OPA8-25) – 145 River Street – Redesignation and By-law</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES THAT THEY APPROVE THE REDESIGNATION OF THE PROPERTY AT 145 RIVER STREET (OPA8/2025) TO A SITE-SPECIFIC DESIGNATION WITH RESTRICTIVE CONTROLS ON THE PERMITTED USE, MAXIMUM BUILDING SIZE, AND ENHANCED LANDSCAPING TO HELP MAINTAIN THE RESIDENTIAL CHARACTER OF THE NEIGHBOURHOOD;</p> <p>AND FURTHER THAT THE FOLLOWING SHALL APPLY TO AN OFFICIAL PLAN (OP):</p> <ul style="list-style-type: none"> • THE SUBJECT LANDS (OPA8-2025) ON SCHEDULE B RESIDENTIAL POLICY AREA OF THE OFFICIAL PLAN BE DESIGNATED RESIDENTIAL EXCEPTION AND THE FOLLOWING SHALL APPLY: <ul style="list-style-type: none"> ○ SITE SPECIFIC - LOCAL COMMERCIAL SHALL BE PERMITTED ON THE SUBJECT LANDS AND RESTRICTED TO A PRIVATE COMMUNITY FITNESS FACILITY WITH NO ACCESSORY USES. ○ ACTIVITIES RELATED TO THE BUSINESS ARE PERMITTED OUTSIDE THE PARAMETERS OF THE BUILDING BETWEEN THE HOURS OF 8:00 AM AND SUNSET. ○ OUTSIDE STORAGE SHALL BE PERMITTED FOR PERSONAL UNPOWERED WATERCRAFT & E-BIKES, AND SITE PLAN TO BE AMENDED TO REFLECT STORAGE LOCATIONS. ○ NO BACKLIT, FLASHING, ILLUMINATED SIGNAGE. <p>AND FURTHER PASS BY-LAW NO. 2025-113 TO REDESIGNATE THE LANDS AT 145 RIVER STREET FROM RESIDENTIAL-TO-RESIDENTIAL EXCEPTION AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE AND AS PRESENTED IN REPORT COUNCIL-PD-2025-20.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting and as amended</p>
<p>Class III Development Permit (DP2025-15) – 145 River Street – Redesignation</p>	
<p>**Moved by Councillor Osmond and seconded by Councillor Harper to amend the Class III Development Permit recommendation to remove, “NO OUTSIDE STORAGE SHALL BE PERMITTED” and replace with, “NO OUTSIDE STORAGE SHALL BE PERMITTED, EXCEPT AS IN THE PLAN APPLICATION.”</p> <p>And further remove “NO ACTIVITIES RELATED TO THE BUSINESS ARE PERMITTED OUTSIDE THE PARAMETERS OF THE BUILDING” and replaced with “NO ACTIVITIES RELATED TO THE BUSINESS ARE PERMITTED OUTSIDE THE PARAMETERS OF THE BUILDING, EXCEPT FOR BETWEEN THE HOURS OF 8 AM AND SUNSET.”</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting</p>	

Motion #25-186 – Class III Development Permit (DP2025-15) – 145 River Street – Redesignation

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES THAT THEY HAVE NO OBJECTION TO THE REDESIGNATION OF THE PROPERTY AT 145 RIVER STREET (DP2025-13) TO A SITE-SPECIFIC DESIGNATION WITH RESTRICTIVE CONTROLS ON THE PERMITTED USE, MAXIMUM BUILDING SIZE, AND ENHANCED LANDSCAPING TO HELP MAINTAIN THE RESIDENTIAL CHARACTER OF THE NEIGHBOURHOOD;

AND FURTHER THAT THE FOLLOWING SHALL APPLY TO THE DEVELOPMENT PERMIT:

- THE SUBJECT LANDS (DP2025-13) WITHIN THE DEVELOPMENT PERMIT BY-LAW BE DESIGNATED RESIDENTIAL EXCEPTION AND THE FOLLOWING SHALL APPLY:
 - PRIVATE COMMUNITY FITNESS FACILITY SHALL MEAN “A PRIVATELY OWNED AND OPERATED FACILITY THAT OFFERS RECREATIONAL OPPORTUNITIES INCLUDING A FITNESS CENTRE EXCLUSIVELY TO ITS MEMBERSHIP OR NON-PROFIT ORGANIZATIONS WITHIN THE COMMUNITY”
 - RESIDENTIAL EXCEPTION R-XX, SPECIAL CONDITIONS IN THE AGREEMENT AND NOTES ON THE SITE PLAN INCLUDE:
 - THE USE BE IDENTIFIED AS A DISCRETIONARY USE, SPECIFIC TO THE SUBJECT PROPERTY.
 - NO OUTSIDE STORAGE SHALL BE PERMITTED EXCEPT AS IN THE PLAN APPLICATION.
 - NO ACTIVITIES RELATED TO THE BUSINESS ARE PERMITTED OUTSIDE THE PARAMETERS OF THE BUILDING EXCEPT FOR BETWEEN THE HOURS OF 8:00 AM AND SUNSET.
 - NO BACKLIT, FLASHING, ILLUMINATED SIGNAGE.
- SITE PLAN SHALL BE AMENDED TO REFLECT:
 - 1.5M PAVED APRON BE INCORPORATED AT THE ENTRANCE OF THE PROPERTY.
 - AREA ALONG NORTH SIDE OF PROPERTY SHALL BE LANDSCAPED, NOT MULCHED. ALL OTHER AREAS NOT UTILIZED FOR THE BUILDING OR PARKING SHALL BE LANDSCAPED.
 - TREE TYPES BE IDENTIFIED WITH A MINIMUM 70MM CALIPER.
 - PARKING LOT LIGHTING.
- ELEVATION PLAN SHALL BE AMENDED TO REFLECT FAÇADE MATERIALS AND COLOURS THAT COMPLEMENT THE RESIDENTIAL AREA NOT THE EXISTING BUILDING, INCLUDING BUT NOT LIMITED TO ARCHITECTURAL FEATURES SUCH AS SIZE OF WINDOWS, AWNINGS OR CANOPIES;
- ALL FINAL PLANS BE SUBMITTED AND APPROVED TO THE SATISFACTION OF THE TOWN AND CRCA;
- THE OWNER SATISFY ALL REQUIREMENTS WITH REGARDS TO STORMWATER MANAGEMENT TO THE SATISFACTION OF THE TOWN AND THE CRCA;
- THE DEVELOPMENT PERMIT IS SUBJECT TO THE OFFICIAL PLAN AMENDMENT APPROVAL AND APPEALS BEING EXHAUSTED;
- ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER, AND;
- THE OWNER ENTERS INTO AN AGREEMENT WITH THE TOWN WITHIN ONE (1) YEAR OF APPROVAL.

AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE AND AS PRESENTED IN REPORT COUNCIL-PD-2025-20.

CARRIED – UNANIMOUS, by those voting and as amended

****At this point, Councillor Koiner returned to the room.**

	<p>By-law No. 2025-115 – Establishment of a Tax Ratio-New Multi-Residential Property Class Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-115, BEING A BY-LAW TO AMEND THE 2025 TAX RATES AND RATIOS BY-LAW NO. 2025-035, TO ADD A “NEW MULTI-RESIDENTIAL PROPERTY CLASS (NT) TAX RATIO OF 1.1000”, AS PRESENTED IN COUNCIL REPORT FIN-2025-32.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
19.	<p>Confirmation By-law</p>
	<p>By-law No. 2025-111 – Confirming By-law – December 16, 2025 Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2025-111, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, DECEMBER 16TH, 2025, BE READ THREE TIMES AND FINALLY PASSED THIS 16TH DAY OF DECEMBER 2025.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
20.	<p>Next Meeting(s): Regular Council – Wednesday, January 14, 2026 at 5:00 PM</p>
21.	<p>Adjournment</p>
	<p>Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 7:05 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>_____</p> <p>John S. Beddows, Mayor</p>	<p>_____</p> <p>Penny Kelly, Clerk</p>



SPECIAL COUNCIL MEETING MINUTES

Held on Thursday, January 8, 2026, at 2:00 PM

Held Virtually and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Melanie Kirkby, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk / CEMC
	Matt Harper	Lynsey Zufelt, Deputy Clerk
	Patrick Kirkby (arrived at 3:56 PM)	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	John Morrison, Treasurer
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Jeff Johnston, Manager of Parks and Recreation

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 2:16 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	1. Councillor Brown declared a Pecuniary Interest with respect to discussions regarding the Gord Brown Memorial (GBM) Rink.
3.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda) – None
4.	Public Works Capital – Remove Fueling Facility Upgrades – Penny Kelly, Clerk
	<ul style="list-style-type: none"> • Penny Kelly, Clerk, advised Council that during the special meeting of December 16, 2025, a question was raised regarding the reduction in Capital spend for Public Works fueling station from \$200,000 to \$25,000 and if it was included in the draft amended Budget being presented this evening. • It was stated that the amount remained at \$200,000, as the Motion #25-179, passed on December 5, 2025, regarding the reduction was defeated <i>3 Ayes, 4 Nays</i>. • At this point, Council thought there was an error in recording the vote and a Motion to reconsider was brought forward due to this error. • Subsequently, the Motion was reconsidered (which noted that the reconsideration was due to a vote count error). Council unanimously passed Motion #25-179.2 whereby reducing \$200,00 to \$25,000. • Following the meeting of December 16, staff reviewed the meeting recording of December 5, 2025, and confirmed that the vote was accurately recorded (Defeated – <i>3 Ayes, 4 Nays</i>). • Penny Kelly advised that this is being brought back to Council’s attention as the vote to reconsider was not in order, as the vote was accurately recorded on December 5th. • Should Council wish to reconsider this matter, a Motion to Reconsider should be passed and be brought back to the next meeting of Council for consideration, as if never seen before. • As Councillor Kirkby was not available at this time Council postponed consideration of this matter until Councillor Kirkby was present. (Reference Motion #26-007, below)

5.	Correspondence
	<p>1. Kingston Health Sciences Centre (KHSC) – Request for 2026 Funding Motion #26-012 – Kingston Health Sciences Centre (KHSC) – Request for 2026 Funding Moved by: Councillor Koiner Seconded by: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE AMOUNT OF \$75,000, TO THE UNIVERSITY OF KINGSTON HOSPITALS FOUNDATION (UKHF) TO BE FUNDED FROM THE 2026 PROPERTY TAX LEVY. <p style="text-align: right;">DEFEATED – UNANIMOUS</p> </p> <p>2. Jim Lund and Lesley Poole – Budget Considerations</p> <p>3. David J. Morris – Proposed Gananoque Police Services Board 2026 – Formal Request</p> <p>4. Christopher Macrae – Stone’s Mill Investments Ltd. – 2026 Rax Rates</p> <p>5. Mike Kench – Request for Toboggan / Play Hill</p>
6.	Motions for Consideration (postponed from December 4 / 5, 2025)
	<p>Motion #26-001 – 2026 Operating Budget – Fire Services Moved by: Councillor Harper Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 OPERATING FIRE SERVICES BUDGET, AS AMENDED MOTION #25-181, DATED DECEMBER 5, 2025. <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay</p> </p>
	<p>Motion #26-002 – 2026 Operating Budget – Recreation and Cultural Services Moved by: Councillor Brown Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND APPROVES THE 2026 OPERATING RECREATION AND CULTURAL SERVICES BUDGET, AS PRESENTED ON DECEMBER 4, 2025. <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay</p> </p>
	<p>Motion #26-003 – Gananoque Public Library Board 2026 Budget Moved by: Councillor Brown Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2026 GANANOQUE PUBLIC LIBRARY BOARDS 2026 OPERATING BUDGET, AS PRESENTED ON DECEMBER 5, 2025, AND AS AMENDED BY MOTION #25-178, SUBJECT TO THE PASSAGE OF THE TOWN'S 2026 OPERATING AND CAPITAL BUDGET. <p style="text-align: right;">POSTPONED – UNANIMOUS</p> </p>
7.	<p>Continuation of Budget Deliberations – John Morrison, Treasurer</p> <ul style="list-style-type: none"> • John Morrison, Treasurer proved an overview of the amended 2026 Operating and Capital Budgets, as deliberated on December 4, 5 and 16, 2025 • The following Motions were considered by Council.
	<p>Motion #26-004 – Transfer of Community Grant Funding to Physician Retention and Attraction Moved By: Councillor Osmond Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ASSIGNS \$42,500 OF OLG COMMUNITY GRANT FUNDING TO MD RETENTION AND ATTRACTION AND 4,000 TO SUMMER CONCERT SERIES, AS SEED FUNDING, AND; DIRECTS STAFF TO SEEK SPONSORSHIP AND ADVERTISING OPPORTUNITIES FOR THE SUMMER CONCERT SERIES AT JOEL STONE PARK. <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p> </p>

Council Report – RDS-2026-01

Date: January 14, 2026 **IN CAMERA**
Subject: Garden Street – Request for Reduced Speed Limit and Traffic Calming
Author: David Armstrong, Manager of Public Works **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GARDEN STREET – REQUEST FOR REDUCED SPEED LIMIT AND TRAFFIC CALMING REPORT FOR INFORMATION, AND FURTHER DIRECTS STAFF TO SEEK QUOTES TO UNDERTAKE A TRAFFIC IMPACT STUDY FOR THIS AREA OF GARDEN STREET AND TALBOT STREET, AS POSTPONED BY COUNCIL ON DECEMBER 16, 2025 (REPORT COUNCIL-RDS-2025-15) AND BROUGHT BACK FOR CONSIDERATION IN REPORT COUNCIL RDS-2026-01.

STRATEGIC PLAN COMMENTS:

Sector 8 – Governance and Administration

Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

Sector 2 – Environment and Infrastructure

Strategic Initiative #2 – Maintain an ongoing assessment of the Town’s infrastructure to ensure sufficient capacity exists to support future growth.

Strategic Initiative #3 – Enhance the connectivity of the Town.

BACKGROUND:

Council passed Motion #25-107 on August 12, 2025, directing staff “*to bring back a council report regarding the feasibility of adding speed bumps and reducing the speed limit on Garden Street and the inclusion of stop signs at the east end of the street, as requested by Mr. Richard Ferguson during his delegation of Tuesday August 12, 2025.*”

The block of Garden Street between Herbert Street and Talbot Place is approximately 205m long with an 18m right of way (ROW) and is designed as a local residential highway. The average annual daily traffic (AADT) as recorded in 2022 is 131 vehicles. In contrast, the segment of Garden Street from Charles Street to Herbert Street had an AADT of 445 vehicles in 2022, and the AADT for Talbot Place between Wilson Drive and Garden Street was 194 vehicles.

Note: Due to time constraints on December 16, 2025, Report Council-RDS-2025-16 was postponed by Council. This report is being presented in its original format for consideration on Wednesday, January 14, 2026 (Report Council-RDS-2026-01).

INFORMATION/DISCUSSION:

Staff have reviewed the street, intersection, and historical data on record pertaining to the area. Through staff support it was found that Garden Street was deemed a one-way street through a by-law amendment in April 1995. The reason for this alteration was not discovered.

Further internal discussions amongst staff and consultants have offered several solutions to correct this area, ranging from the installation of stop signs and speed bumps, converting the intersection where Garden Street meets Talbot Place into a dead-end, or converting Garden Street back to a two-way street from Herbert Street through to Wilson Drive.

Any of the above solutions are possible, however they would be made without truly understanding the impact such a change would create in the area. Staff are recommending contracting a qualified consultant to undertake a traffic impact study and provide a report with recommendations outlining best practices for this type of traffic configuration.

APPLICABLE POLICY/LEGISLATION:

By-law No. 2015-070 *Regulating Traffic and Parking*, and *Highway Traffic Act*

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

Staff have not requested solicited quotes for a Traffic Impact Study; however it is understood that this assessment and associated report would cost approximately \$10,000. As a caveat to this study, town staff could request further information and reporting on the impact at the nearby King Street East and Wilson Drive area, which is being proposed to see a realignment in the next few years with the development south of King Street East on Elmwood Drive.

CONSULTATIONS:

Brock Webb, Superintendent of Roads
Charles Fromentin, Public Works Technologist
Brenda Guy, Manager of Planning and Development

ATTACHMENTS:

Council Motion #25-107
Mark-up of Current Traffic Configuration of Garden Street area

APPROVAL	<p>_____ David Armstrong, Manager of Public Works</p> <p>_____ John Morrison, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <p>_____ Melanie Kirkby, CAO</p>
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THE CORPORATION OF THE TOWN OF



MOTION / RESOLUTION OF COUNCIL

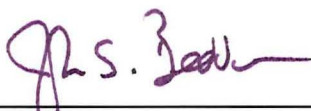
Date: August 12, 2025		Motion #25 – 107
Subject: Garden Street – Request to Reduce Speed Limit and Add Speed Bumps – Direction to Staff		
Moved by:	Councillor Harper	
Seconded by:	Councillor Osmond.	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A COUNCIL REPORT REGARDING THE FEASIBILITY OF ADDING SPEED BUMPS AND REDUCING THE SPEED LIMIT ON GARDEN STREET AND THE INCLUSION OF STOP SIGNS AT THE EAST END OF THE STREET, AS REQUESTED BY MR. RICHARD FERGUSON DURING HIS DELEGATION OF TUESDAY, AUGUST 12, 2025.</p>		

Ayes ✓ Nays

Carried: ✓

Defeated:

Tabled/Postponed:

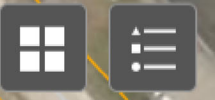


 John S. Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		

Address 🔍



Elmwood Drive (future)

Council Report – RDS-2026-02

Date: January 14, 2026

IN CAMERA

Subject: Award of Contract – Town Gates Repair and Maintenance

Author: David Armstrong, Manager of Public Works

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A BUDGET DEVIATION OF \$21,181.70 (EXCLUDING THE TOWN'S SHARE OF HST), FOR THE REPAIRS AND MAINTENANCE OF THE THREE (3) TOWN GATES, AS POSTPONED BY COUNCIL ON DECEMBER 16, 2025 (REPORT COUNCIL-RDS-2025-16) AND BROUGHT BACK FOR CONSIDERATION IN REPORT COUNCIL RDS-2026-02.

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2026-004, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH T. DONALDSON CONSTRUCTION LTD., FOR THE REPAIRS AND MAINTENANCE OF THE THREE (3) TOWN GATES, TO AN UPSET LIMIT OF \$96,181.70 (EXCLUDING THE TOWN'S SHARE OF HST), AS PRESCRIBED IN TENDER RDS-2025-07 AND OUTLINED IN THEIR TENDER SUBMISSION DATED DECEMBER 4, 2025, AND AS POSTPONED BY COUNCIL ON DECEMBER 16, 2025 (REPORT COUNCIL-RDS-2025-16) AND BROUGHT BACK FOR CONSIDERATION IN REPORT COUNCIL RDS-2026-02.

STRATEGIC PLAN COMMENTS:

Sector 2 – Infrastructure/Environment – Strategic Initiative #2 – Maintain an ongoing assessment of the Town's infrastructure to ensure sufficient capacity exists to support future growth.

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

Council approved \$75,000 as part of the 2025 Capital Budget for the repairs and maintenance of the three (3) town gates. Staff worked with Greer Galloway Group (JP2G) in reviewing the structures to establish the required works for each structure.

Note: Due to time constraints on December 16, 2025, Report Council-RDS-2025-16 was postponed by Council. This report is being presented in its original format for consideration on Wednesday, January 14, 2026 (Report Council-RDS-2026-02).

INFORMATION/DISCUSSION:

Public Works staff released Tender RDS-2025-07 on November 13, 2025, and subsequently closed on December 4, 2025. At the time of closing there was one (1) permissible bid received, as outlined in the table below:

Company	Bid Amount (excl. HST)	Complete Submission
T. Donaldson Construction Ltd.	\$95,181.70	Y

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

By-law No. 2025-001 – 2025 10-Year Capital and Operating Budget

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

The total amount in the Council approved 2025 Capital Budget for this work is \$75,000. The proposed amount does not fall within the approved budget for these works and staff are recommending proceeding with T. Donaldson Construction Ltd. for the necessary repair and maintenance items for this project, and to fund the shortfall of \$21,181.70 from general reserves.

Public Works staff do not have any direct experience with this contractor, however their references provided were positive and indicated they have the capability and awareness to undertake a project of this nature.

CONSULTATIONS:

Charles Fromentin, PW Technologist

Jaime Maitland, Sr. Structural Engineer, Greer Galloway Group (JP2G)

Robert Kennedy, Superintendent of Parks & Facilities

ATTACHMENTS:

Memo of Recommendation – PW Technologist

Town Gates – Structural Assessment and Photos – Greer Galloway Group (JP2G)

Draft By-law No. 2026-004

APPROVAL	<p>_____ David Armstrong, Manager of Public Works</p> <p>_____ John Morrison, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council’s own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <p>_____ Melanie Kirkby, CAO</p>
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Memo

To: David Armstrong, CRS-I
Manager of Public Works

From: Charles Fromentin, C. Tech
Public Works Technologist

Date: December 9, 2025

Re: RDS-2025-07 Town Gates Maintenance

Summary

The Public Works Department has completed its review of the tender submission received for RDS-2025-07 Town Gates Rehabilitation. One (1) bid was received, submitted by T. Donaldson Construction Ltd., and the supporting documentation was assessed for completeness, compliance with tender requirements, and alignment with the scope of work.

The bidder provided a fully completed Bid Form, including itemized pricing for all nine work components outlined in the tender, with a total bid price of \$96,181.70 (excluding HST). All required scope items—exterior cladding repairs, masonry and concrete cap restoration, and pier repairs at rusted bolt locations—were priced and matched the tender structure. The bidder confirmed the required project completion date of June 1, 2026.

The submission also included:

- Three (3) relevant project experience examples involving masonry, carpentry, and building envelope rehabilitation.
- A complete equipment list appropriate for overhead and elevated work.
- A named subcontractor (Morey Construction Ltd.) for masonry and concrete-related services.
- A fully executed Bidder Declaration Form confirming adherence to all tender conditions.

Based on this review, the submission is considered complete, compliant, and technically capable of meeting the requirements of RDS-2025-07.

Recommendation

That Council receive and accept the tender submission from T. Donaldson Construction Ltd. as a *compliant bid* for RDS-2025-07 Town Gates Rehabilitation.

Furthermore, it is recommended that the contract for RDS-2025-07 be awarded to T. Donaldson Construction Ltd. in the amount of \$96,181.70 (excluding HST).

The bidder has demonstrated:

- Capacity and experience with similar scope and heritage-related masonry work;
- Provision of all required documentation;
- Ability to meet the specified project timeline; and
- Compliance with all administrative, technical, and safety requirements of the tender.

Should additional details or clarification be required, please contact the undersigned.



Charles Fromentin, C. Tech
Public Works Technologist
The Corporation of the Town of Gananoque
30 King St E., Gananoque ON, K7G1E9
613-382-2149 Ext. 1623
Fax: 613-382-8587
pwtech@gananoque.ca



Gananoque Town Gates Structural Condition Assessment

The Corporation of the Town of
Gananoque
30 King Street East
Gananoque, ON
K7G 1E9

Submitted by:

The Greer Galloway Group Inc.
Engineering Consultants
640 Cataraqui Woods Drive
Kingston, ON K7P 2Y5
T: (613) 536-5420
F: (613) 548-3793

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- 4. Conclusion and Recommendations 7**
- Appendix A Site Notes**
- Appendix B Photos**

1. Introduction

The Corporation of the Town of Gananoque retained The Greer Galloway Group Inc. to complete a comprehensive structural condition assessment of the three (3) structures referred to herein as the Town Gates. The Town Gates are all wood framed arches, supported on steel and masonry supports that span across main arterial roads located at the North, East and West extents of the Town.

The purpose of this assignment was to complete a structural inspection and prepare a condition assessment report to determine the current condition of each structure and provide recommendations for necessary structural remediation or repairs.

Greer Galloway’s structural condition assessment was a visual inspection only. The inspection was completed by a licensed engineer from Greer Galloway and an operator from Hybrid Construction. The visual inspection was completed over the course of a single day on Wednesday, August 07, 2024.

The results of the field inspection have been used to create this building condition assessment report. Included in this report is a summary of the condition of the structural elements for each gate, changes the available design drawings, and recommendations for repair and maintenance work. Site notes and mark-ups are included in Appendix A. A photo summary is also included and can be found in Appendix B.

1.1 Limitations

Limitations on the scope of work included within this report include:

- Field investigations were limited to a non-invasive, visual evaluation of existing structure where accessible. Limited access and finishes that could not be disturbed were a limiting factor for accessing areas of the structure.
- Physical measurements of the elements within this report are solely based on those taken on site. Assumptions have been made as to spacing of repeated elements that were not accessible due to the above-mentioned field limitations.

1.2 Definitions

The following terms have been used throughout this document to record the condition of each of the structural elements:

- Excellent:** Acceptable in present condition, element presents as new.
- Good:** Acceptable in its present condition. Presence of minor, non-critical wear. Repair or replacement not necessary.
- Fair:** Acceptable in its present condition, generally speaking; however, portions of this element require some repair or replacement: it is

expected that this element will continue to deteriorate in the following few years, to a poor condition.

Poor: The current condition of the specific element reviewed, would not meet the required standard and consequently will require full repair or replacement.

2. Structure Description

The Town Gates are wood and steel framed arches that span over the major entry roads to the Town of Gananoque at the North, East and West extents of Town, supported on masonry and concrete piers. Each location is actually comprise of a pair of wood arches supported on a common base structure.

The base structure appears to be the same at each location, featuring a pair of ()' x ()' masonry and concrete piers on either side of the road, with wingwalls extending from the exterior side of the pier, away from the road. The lower pier and wing wall are comprised of stone masonry, with cast-in-place concrete tops.

Each pier appears to have four (4) columns supporting the structure on top of the piers. In reality, there are only two steel columns on each pier, hidden behind wood cladding, and two hollow wood posts. The steel columns hidden behind the wood cladding are bolted to the top of the concrete pier cap. Each column supports one of the wood arches. The wood arches are comprised of two (2) wood trusses which vary from 3'-0" deep at the ends, down to 2'-0" deep at the centre span. The pairs of trusses are bridged with 2x6 at 3'-0" o/c at the top and sheathed with 5/8" PWP boards on the underside and sides. Exterior sides of the arches are clad with vertical wood siding, fastened to the PWP sheathing.

The trusses on the North gate are supported by columns that are further from the road than at the East and West gates. Presumably this is due to greater road width at the East and West gates.

The remaining features, including wooden outriggers, wood cross beams at columns, and signage are all non-structural elements.

3. Site Inspections

The on-site inspections were conducted by Jaime Maitland, P.Eng. All three structures were reviewed on Wednesday, August 7th, 2024. An operator from Hybrid Construction also attended each site with a bucket truck to provide access. The operator was

responsible for removing sufficient cladding on columns and arches to provide physical and visual access to the structure.

3.1 North Gate

The inspections began at the North gate, located on Stone Street North, directly south of the Ann Street intersection. The inspection team was on-site at 8:30am. While the operator used the bucket lift to remove finishes from the columns and underside of the South Arch, Mr. Maitland completed a review of the East and West piers. The masonry portion of the East pier was observed to be in good condition, with only minor mortar loss and cracking in the masonry, and a minor defect on the West face, approximately 600mm from grade. The East pier cap is also in good condition, with minor cracking on the pier and over the wingwall that is typical for weather exposed concrete as it ages. None of the cracks in the pier caps or masonry are indicative of stress or failure of the elements or settlement of the foundation. Minor aesthetic repairs could be completed, but there are no significant structural works required in a five year timeline.

The West pier masonry is also in good condition similar to the East, with minor mortar cracks and bug holes, but no step cracking or indications of stress or failure. The concrete topper for the West pier and wingwall are in worse condition than at the East side. The pier cap shows signs of delamination of parging layer, as well as some larger holes and cracks at the Northeast corner of the pier. Additionally, there are cracks and holes in the top of the wingwall cap at the interface with the pier that have vegetation growing through them. It is recommended that minor concrete repairs be completed for the pier and wing wall cap within a 1-5 year timeline.

The South arch was accessed from the South East corner. The steel columns were observed to be in very good condition, with only minor, superficial corrosion noted on the baseplates. The wood trusses are in good condition as well. The enclosed space where the trusses were observed appeared to be dry, and there were no signs of water damage or rot in the wood of the trusses. Additionally, there were no signs of torsion, cracking, or significant deflection in the span. Some of the nails in the South face were observed to be popping out of the cladding, which itself was observed to be twisted and buckling.

The North arch was also inspected and found to be in a similar condition to the South arch, with the exception that the cladding is in better condition. The South face is believed to be in worse condition due to additional heat from Sun exposure to the South compared to the North face.

It is recommended that the exterior cladding be reviewed and any damaged or loose boards be replaced with new boards, colour and material to match existing. We recommend that any new boards be fastened with green deck screws, rather than nails, to prevent pull out of the fasteners.

3.2 East Gate

The next structure to be inspected was the East Gate, located at 787 King Street East. The North pier is in a similar condition to those at the North gate, with minor cracks and mortar loss typical throughout. There is a damaged / cracked block in the West face of the North pier where a piece of steel has been inserted into the pier. This steel should be removed before it corrodes further and swells/expands, further damaging the masonry. The cracks in the block should be fixed with a suitable structural crack injection product in addition to minor repointing of the mortar throughout. Overall this pier is in good-to-fair condition, with about 5% in poor condition.

The South pier is in slightly worse condition than the North pier. As with the North pier, there is an existing, corroded steel bolt embedded into the west face of the pier. This bolt has corroded to the point that the steel is beginning to flake off. There is step cracking observed beginning at the bolt and continuing down the North and West faces of the pier. It is recommended that the corroded steel element be removed, and crack injection and mortar repair operations be undertaken to rehabilitate the pier. Additionally, there is minor concrete loss on the South face of the wing wall concrete cap that should be addressed with the pier works. Approximately 10% of this pier would be considered to be in poor condition, with 60% in good condition and remaining 30% in fair condition.

As noted in section 2 above, it was observed on site that the two exterior posts at the east gate are the hollow ones, with the interior posts hiding the structural steel columns. All four steel columns were observed to be in good condition with only minor corrosion and no sign of stress or failure. The trusses were observed to be in a similar good condition to those at the North gate, with no sign of deflection, water damage or wood rot. It was not possible to see all the way through from South to North due to the presence of a bulkhead within the arch, but all visible elements appeared to be in good condition.

Similar to the North gate, the cladding was the only near term issue. As with the South face of the South arch at the North gate, the West face of the East Arch at the East gate is suffering from sun damage causing nails to pop out and cladding boards to curl and crack. Additionally the non-structural outriggers on top of the arches all appear to be in poor condition. It is recommended that the cladding and outriggers be replaced within the next 1-5 years, and that screws be used to fasten cladding rather than nails to prevent them from popping out.

3.3 West Gate

The West gate was the final structure to be inspected. The structure is largely identical to the East gate with the exception of the North pier and wingwall, which are shorter than at

the East gate, due to the presence of natural bedrock protruding at grade level. Overall the West gate appears to be in good condition. The piers have bolts installed in the East face, similar to the bolts observed at the East gate, but these ones have been installed into a mortar joint, rather than into a stone block, and we did not observe the same kind of cracking in this pier. It is possible, based on the appearance of the mortar, that these piers were repaired within the last 10 years, which could account for the lack of cracking, but if that is the case, the rehabilitation appears to have been effective.

The steel posts and connections to the pier cap at North and South ends are all in good condition. The West arch was accessed from the Northwest corner and appeared to be in good condition throughout. The steel and wood elements match those used in the East gate. The outriggers on the West gate were observed to be in fair condition, as opposed to those at the East gate which are in poor condition.

The East arch was accessed from the Southeast corner of the structure. The steel in this portion was in the typical good condition. There was minor water staining observed on truss elements and wood panels at the South end of this arch, however it has not deteriorated the wood yet and there were no signs of rot or significant water damage at the time of inspection. Additionally, a large, dry, animal nest was found inside the South end of the East arch. Much of the material was removed to facilitate the inspection, but it should be noted for removal during any future works to discourage animal habitation within the arch, as well as to prevent a possible fire hazard due to the presence of electrical equipment within the arch.

The cladding on the West gate is in the best condition of the three locations, but does feature some of the same issues with nail popping, cracking and twisting of vertical wood cladding. It is recommended that the cladding be reviewed and cladding be rehabilitated within a 1-5 year time period.

4. Conclusion and Recommendations

Overall the three Town Gates, North, East and West, are all in fairly good condition. There are minor issues with the existing pier caps and masonry at all three locations, the most significant being the damaged pier cap at the North Gate's West pier, and the cracks and old bolts on the West face of the East gate piers.

The wooden trusses are in good condition throughout all three structures, with the only noted concern being minor water staining at the South end of the West gates Eastern arch. The structural steel is in good condition throughout all three structures, with no concerns noted.

Gananoque Town Gates
 Structural Condition Assessment

The only consistent concern among the three gate structures is the exterior cladding which shows signs of sun damage leading to nail pops as well as cracks and twisting of the vertical wood cladding. This damage is more pronounced on the sun facing side of each structure, with the South face of the North gate, East face of East gate and West face of West gate exhibiting the worst condition.

It is recommended that the Town complete cosmetic repairs to the cladding of each gate to prevent further nail pops and possible loss of cladding boards into the roadway. Minor structural work, primarily masonry and concrete repairs can be completed at the same time or under a separate contract. The table below lists the recommended works and associated costs for each structure. It is likely that a cost saving could be found if all three structures are repaired under a single contract. A significant cost considered in our calculation of the estimates below is operational costs for access equipment (manlift) and traffic control to complete the work.

Work Item	Location	Estimated Cost
Repair Cladding (New siding, sheathing, paint)	North Gate	\$17,500 + HST
Masonry & Concrete Cap repair	North Gate	\$ 4,500 + HST
Repair Cladding (New siding, sheathing, paint)	East Gate	\$17,500 + HST
Masonry Repair & Remove / Crack inject at rusted bolts in masonry pier.	East Gate	\$ 3,000 + HST
Repair Cladding (New siding, sheathing, paint)	West Gate	\$17,500 + HST
Masonry Repair & Remove / Crack inject at rusted bolts in masonry pier.	West Gate	\$ 3,000 + HST
Total Repair Cost		\$63,000 + HST

We trust that the information within the body of this report and the attached appendices is sufficient to your needs at this time. If there are any questions regarding the results of these inspections, or the findings of this report please contact the undersigned.

Respectfully Submitted,



Jaime Maitland, P. Eng.
 Structural Project Manager



Appendix B

Photos



Figure 1: North Gate Looking South



Figure 2: North Gate Looking North



Figure 3: Underside of North Gate Looking West



Figure 4: NE Masonry Support



Figure 5:Wing Wall at North Gate



Figure 6: Minor Cracking in Wing Wall Cap



Figure 7: Concrete Cap on Masonry Support - North West



Figure 8: Delamination of concrete cap - West side, North Gate

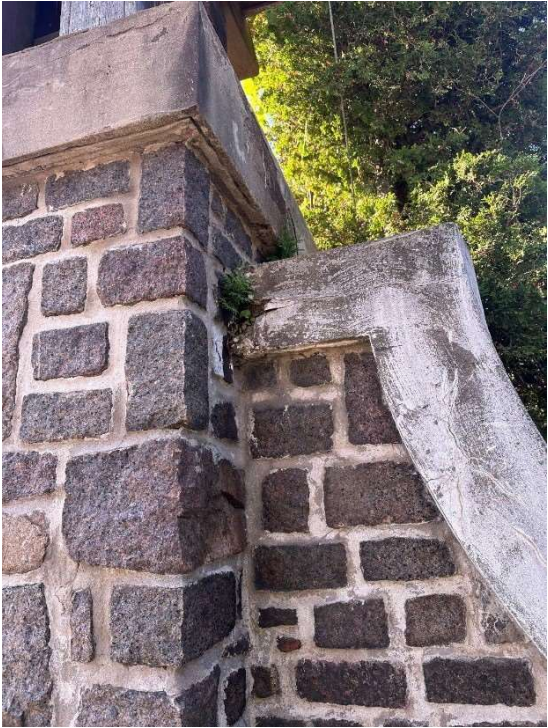


Figure 9: Vegetation growing from wing wall cap - West side, North gate



Figure 10: Hole in West concrete cap - South face - North Gate

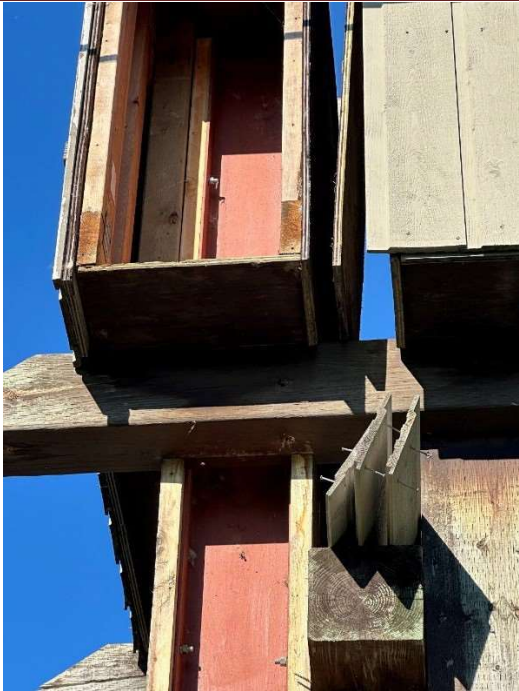


Figure 11:North Gate Structural Steel in Good Condition



Figure 12:Inside of North Gate North Arch



Figure 13: East Gate Looking West



Figure 14: North Support and Wing Wall - East Gate



Figure 15: West Face of North Support - East Gate



Figure 16: Broken block at old bolt location - East Gate Support



Figure 17: Step Cracking in South Support at East Gate



Figure 18: Underside of East Gate



Figure 19: Damaged concrete cap at South Wing Wall - East Gate



Figure 20: Sun damaged cladding and outriggers - East Gate



Figure 21: Structural steel in good condition - East Gate



Figure 22: West Gate looking East

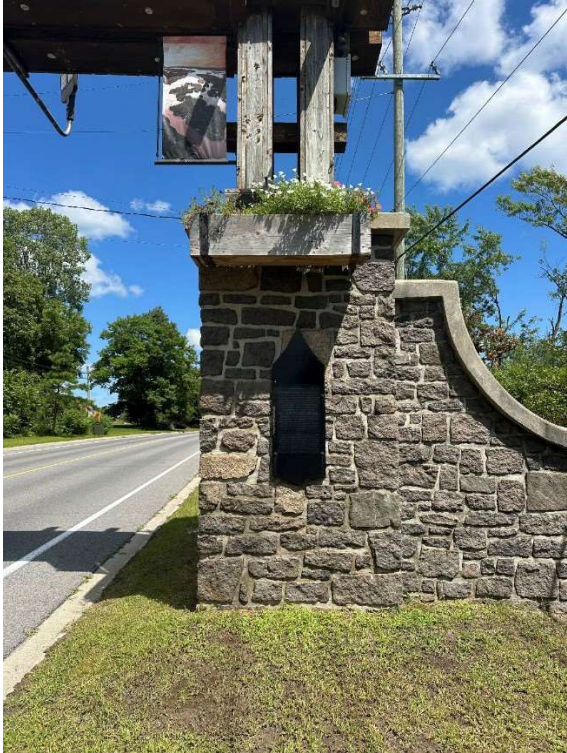


Figure 23:South Support and wingwall - West Gate



Figure 24:Old Bolts in South Support - West Gate



Figure 25:North Support Looking West - West Gate



Figure 26:North Support Looking East - West Gate



Figure 27: Wood and Steel in good condition - West gate North Side



Figure 28: Debris and minor water staining inside arch - West Gate South Side

THE CORPORATION OF THE TOWN OF GANANOQUE

BY-LAW NO. 2026-004

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH T. DONALDSON CONSTRUCTION LTD., FOR THE REPAIRS AND MAINTENANCE OF THE THREE (3) TOWN GATES

WHEREAS Section 5 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act*, 2001, S.O. 2001, c. 25, provided that the powers of every Council are to be exercised by By-law;

AND WHEREAS the Council of the Town of Gananoque received Report Council RDS-2025-16, and concurred with the recommendation to authorize the Mayor and Clerk to sign an Agreement with T. Donaldson Construction Ltd., for the repairs and maintenance of the three (3) Town Gates, to an upset limit of \$96,181.70 (excluding the Town's share of HST), as prescribed in Tender RDS-2025-07 and outlined in Tender submission dated December 4, 2025;

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass this By-law.

NOW THEREFORE the Council of the Corporation of the Town of Gananoque enacts as follows:

1. **AUTHORIZATION:**

1.1 That the Mayor and Clerk are hereby authorized to sign an Agreement with T. Donaldson Construction Ltd., for the repairs and maintenance of the three (3) Town Gates, to an upset limit of \$96,181.70 (excluding the Town's share of HST), as prescribed in Tender RDS-2025-07 and outlined in Tender submission dated December 4, 2025.

2. **SCHEDULE:**

2.1 Attached to and forming part of this By-law is the Agreement, marked as Schedule 'A'.

3. **EFFECTIVE DATE:**

3.1 This By-law shall come into full force and effect on the date it is passed by Council.

Read a first, second and third time and finally passed this 14th day of January 2026.

John S. Beddows, Mayor

Penny Kelly, Clerk

(Seal)

Council Report – PD-2026-01

Date: January 14, 2026 **IN CAMERA**
Subject: Castlegrove Subdivision – Part Lot Control – Plan 28M-18 – Extension
Author: Brenda Guy, Manager of Planning and Development **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BYLAW NO. 2026-005, BEING A BY-LAW TO FURTHER AMEND BY-LAW NO. 2020-132 TO EXEMPT LANDS WITHIN PLAN 28M-18 CASTLEGROVE SUBDIVISION UNTIL DECEMBER 31, 2026, AS PRESENTED IN COUNCIL REPORT PD-2026-01.

STRATEGIC PLAN COMMENTS:

Sector #6: Governance – Strategic Initiative #4 - Town Council will ensure openness and transparency in its operations.

BACKGROUND:

The Castlegrove Subdivision Plan 4M-18 was approved with 11 Lots (semi and triplex units) with the intention of 33 dwelling units upon construction. The units are divided upon construction (or a foundation) being placed on the lot under a process called part lot control.

INFORMATION/DISCUSSION:

The *Planning Act* under Section 50 (5) provides that one cannot convey a lot in a plan of subdivision without obtaining consent, which is called Part Lot Control.

By-law No. 2020-132 was adopted by Council to exempt Plan 28M-18 for Part Lot Control to create individual lots. This was required for the developer to convey freehold units. The originating By-law had an expiry timeline. A timeframe is affiliated so that the by-law can lapse when the subdivision is built out as its no longer needed.

In 2024, an amending By-law No. 2024-044 was passed to extend the timeline to December 31, 2025, as not all the units/lots were sold within the development.

Application for Part Lot Control is received by the Town along with the survey. Upon review Staff provide a Notice of Decision which provides consent for Part Lot Control. This document is then Registered on Title and the dwellings may be sold separately.

At this time, Staff are proposing that the By-law No. 2020-132, be further amended to extend the timeline to December 31, 2026 (period of one year).

It is noted that the By-law provides the Manager of Planning and Development delegated authority under said by-law to approval a Part Lot Control Application. This is intended to streamline the process and reduce timelines.

APPLICABLE POLICY/LEGISLATION:

Planning Act, Subdivision Agreement 28M-11 with 10664006 Canada Inc.

FINANCIAL CONSIDERATIONS/GRANT OPPORTUNITIES:

Part Lot Control Fee – \$250 per request as per the Fees and Rates By-law No. 2025-015.

CONSULTATIONS:

n/a

ATTACHMENTS:

Appendix 1 – Plan 28M-18 showing 11 blocks

Appendix 2 – Plan 28M-18 showing 33 units

Appendix 3 – Draft By-law No. 2026-005

APPROVAL	_____ Brenda Guy, Manager of Planning and Development
	_____ John Morrison, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.
	_____ Melanie Kirkby, CAO

PLAN 28M-18

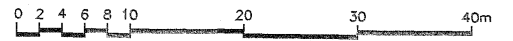
I CERTIFY THAT THIS PLAN IS REGISTERED IN THE LAND REGISTRY OFFICE FOR THE LAND TITLES DIVISION OF LEEDS(28) AT 9:38 O'CLOCK ON THE 30 DAY OF Sept., 2020 AND ENTERED IN THE PARCEL REGISTER FOR PROPERTY IDENTIFIER 44244-0320(LT) AND THE REQUIRED CONSENTS ARE REGISTERED AS PLAN DOCUMENT NO. LE 119717

VeriPave
REPRESENTATIVE FOR LAND REGISTRAR

NOTE: THIS PLAN COMPRISES PART OF THE LAND DESCRIBED IN PIN 44244-0320(LT).

PLAN OF SUBDIVISION OF
PART OF LOT 16
CONCESSION 1
GEOGRAPHIC TOWNSHIP OF LEEDS
TOWN OF GANANOQUE
COUNTY OF LEEDS

SCALE = 1 : 400



IN SURVEYING LTD.

METRIC

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.



PLANNING APPROVAL

APPROVED PURSUANT TO SECTION 51 OF THE PLANNING ACT BY THE COUNCIL OF THE CORPORATION OF THE TOWN OF GANANOQUE ON THIS 17th DAY OF SEPTEMBER, 2020.

T. Lojko
MAYOR
T. LOJKO

P. Kelly
CLERK
P. KELLY

OWNER'S CERTIFICATE

THIS IS TO CERTIFY THAT:

- LOTS 1 TO 11, BOTH INCLUSIVE AND BLOCKS 12 TO 14, BOTH INCLUSIVE & THE STREET, NAMELY WILMER AVENUE HAVE BEEN LAID OUT IN ACCORDANCE WITH MY INSTRUCTIONS.
- THE STREET, NAMELY WILMER AVENUE, IS HEREBY DEDICATED TO THE TOWN OF GANANOQUE AS A PUBLIC HIGHWAY.

10664006 CANADA INC.
DATED THE 17TH DAY OF SEPTEMBER 2020

E. Veestra
RIVERTON HOMES
I HAVE THE AUTHORITY TO BIND THE CORPORATION

SURVEY INTEGRATION NOTES

- THE INFORMATION PROVIDED ON THIS SURVEY COMPLIES WITH SECTION 14(1) & (2) SUCH THAT THE COORDINATES ARE ACCURATE, AT THE 95% CONFIDENCE LEVEL, TO 0.05 METRES IN URBAN AREAS.
- COORDINATES HAVE BEEN DIRECTLY OBSERVED USING GPS:
 - REAL TIME NETWORK (RTN) COORDINATES FROM SOKKIA NETWORK
- DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE COMBINED SCALE FACTOR OF 0.99969513.

SURVEY NOTES:

- BEARINGS ARE UTM GRID DERIVED FROM GPS - REAL TIME NETWORK (RTN) OBSERVATIONS ON MONUMENTS ORP-1 AND ORP-2, HAVING A GRID BEARING OF N00°15'42"E, NAD83 (CSRS) AND ARE REFERRED TO THE CENTRAL MERIDIAN IN UTM ZONE 18 (75°W)
- SHORT STANDARD IRON BAR(S) (SSIB) WERE USED DUE TO INSUFFICIENT OVERBURDEN.
- DISTANCES AND COORDINATES ILLUSTRATED ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

BEARINGS ARE UTM GRID DERIVED FROM GPS - REAL TIME NETWORK (RTN) OBSERVATIONS. FOR BEARING COMPARISONS A ROTATION FACTOR WAS APPLIED TO CONVERT TO UTM BEARINGS, AS NOTED BELOW.

PLAN ID.	BEARING ROTATION	DIRECTION
P1	1°22'22"	CLOCKWISE
P2	1°18'37"	

ALL COORDINATES ARE IN METRES, ARE RELATED TO UTM ZONE 18 (75°W LONGITUDE) NAD83 CSRS AND HAVE A RELATIVE ACCURACY TO MEET THE REQUIREMENTS OF URBAN AREA AT A 95% CONFIDENCE LEVEL. (OBSERVED REFERENCE POINT (ORP) OR SPECIFIED CONTROL POINT (SCP))

POINT ID.	POINT DESC.	NORTHING (N)	EASTING (E)
ORP #1	IB(WBC)	4909604.724	408303.474
ORP #2	IB(WBC)	4909710.230	408303.956

THE COORDINATE(S) ILLUSTRATED CANNOT, THEMSELVES, BE USED TO RE-ESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

LEGEND

- DENOTES PLANTED MONUMENT
- DENOTES FOUND MONUMENT
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- IB DENOTES IRON BAR
- CM DENOTES CONCRETE MONUMENT
- P1 DENOTES PLAN 28R 11080
- P2 DENOTES REGISTERED PLAN NO. 385
- RB DENOTES ROCK BAR
- CC DENOTES CUT CROSS
- IP DENOTES IRON PIPE
- WIT DENOTES WITNESS
- FN DENOTES FIELD NOTES
- X-X- DENOTES FENCE
- ⊙ DENOTES ROUND

SURVEYOR'S CERTIFICATE

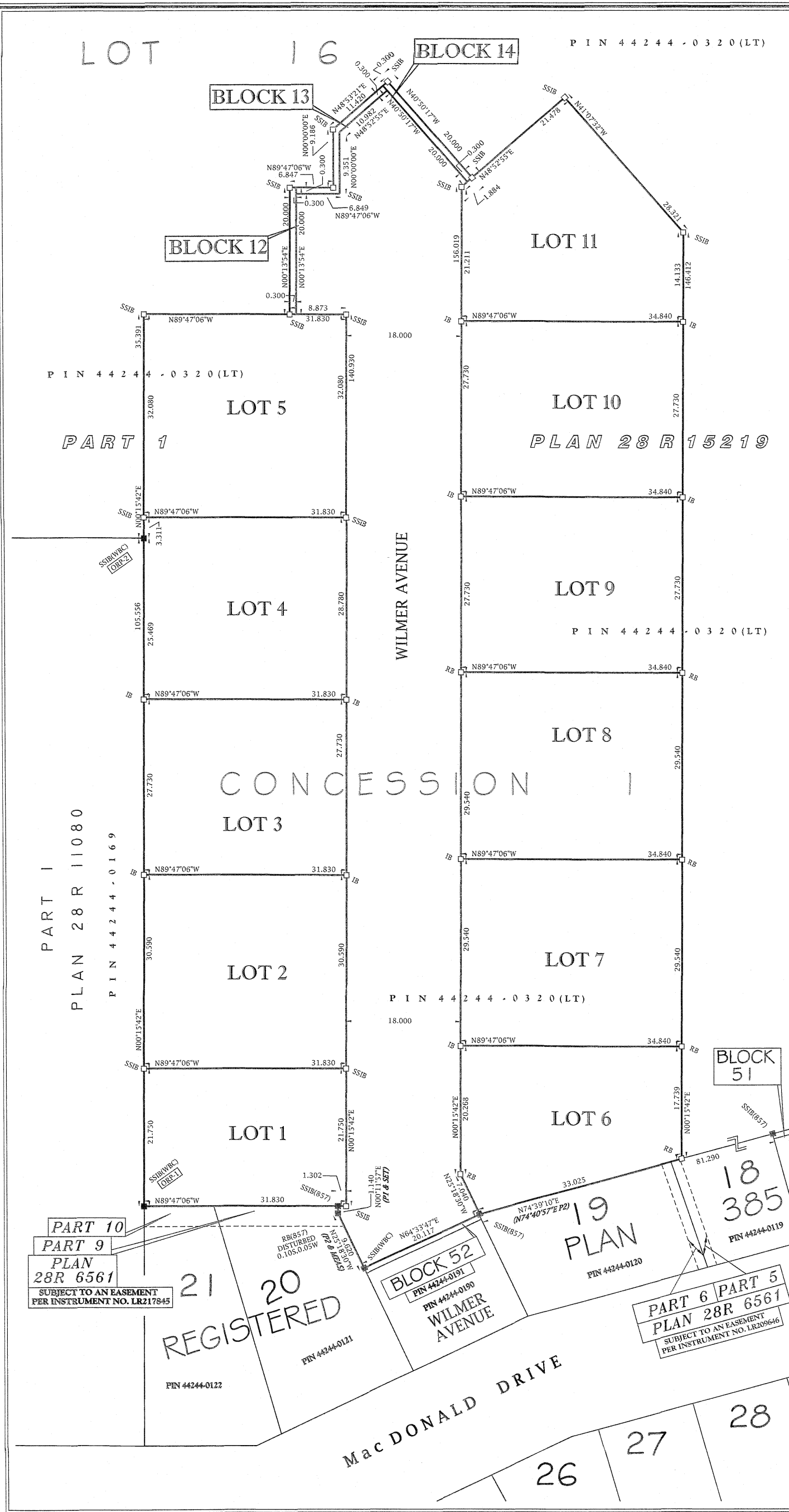
- I CERTIFY THAT:
- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 - THE SURVEY WAS COMPLETED ON THE 11TH DAY OF JUNE 2020

SEPTEMBER 16, 2020

W.B. Collett
W. B. COLLETT
ONTARIO LAND SURVEYOR

IN ENGINEERING + SURVEYING
SUITE #205, 51 KING ST. E. - BROCKVILLE, ONTARIO - K6V 1A8
TEL. 613-342-2611 OR 1-800-267-4433
E-MAIL: info@ineng.ca
www.inengineering.ca

MAP CHECK W.B.C.	PTY. CH. M.S.	DRN. BY J.G.	FILE NO. 9920 MPLAN
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PART I
PLAN 28R 11080
PIN 44244-0169

PART 9
PLAN 28R 6561
SUBJECT TO AN EASEMENT
PER INSTRUMENT NO. LR217845

21
20
REGISTERED
PIN 44244-0121

BLOCK 52
PIN 44244-0190
WILMER AVENUE

PART 6 PART 5
PLAN 28R 6561
SUBJECT TO AN EASEMENT
PER INSTRUMENT NO. LR209646

MacDONALD DRIVE

26 27 28

PIN 44244-0320(LT)

PIN 44244-0320(LT)

LOT 10
PLAN 28R 15219

PIN 44244-0320(LT)

WILMER AVENUE

CONCESSION 1

PIN 44244-0320(LT)

BLOCK 51

18
385
PIN 44244-0119

19
PLAN
PIN 44244-0120

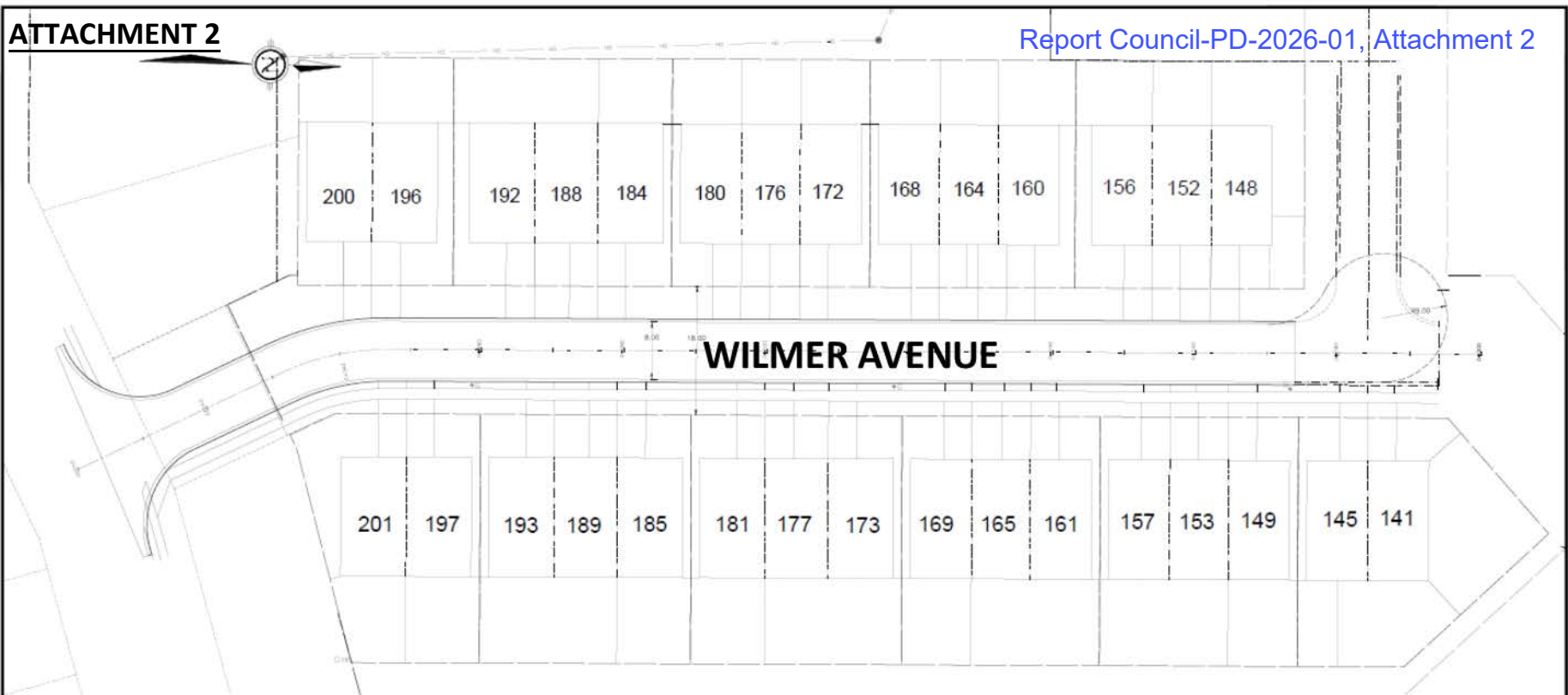
21
20
REGISTERED
PIN 44244-0121

BLOCK 52
PIN 44244-0190
WILMER AVENUE

PART 6 PART 5
PLAN 28R 6561
SUBJECT TO AN EASEMENT
PER INSTRUMENT NO. LR209646

MacDONALD DRIVE

26 27 28



Castlegrove - Phase I
28M-
Wilmer Avenue
Civic Addressing

EASTERN ENGINEERING GROUP INC.
BUILDING CODE CONSULTANTS
DATE: _____
CLASSIFICATION: _____
SCALE: _____
PROJECT: _____

NO.	DATE	REVISION
1	2024-10-15	SUBMISSION TO TOWN

Drawings, specifications and other documents are the property of Eastern Engineering Group Inc. and shall be returned for review, reproduction or changes, deletions, and other documents to the original author without the signature of either party. The contractor must check and verify all dimensions on the site prior to start of construction. Drawings are not to be scaled.

EASTERN ENGINEERING GROUP INC.
CONSULTING ENGINEERS
100 Dundas Street East, Suite 200
Guelph, ON N1H 2G9
Tel: (519) 766-1111
Fax: (519) 766-1112
www.easterneng.com

CASTLEGROVE SUBDIVISION
GANANOQUE, ON
COOMBE CUSTOM HOMES

LOTS

C1

**THE CORPORATION OF THE TOWN OF
GANANOQUE BY-LAW NO. 2026-005**

**BEING A BY-LAW TO AMEND BY-LAW NO. 2020-132, BEING A BY-LAW TO
EXEMPT LANDS WITHIN PLAN 28M-18 CASTLEGROVE SUBDIVISION TO PERMIT
THE DIVISION OF LAND THROUGH SECTION 50 OF THE *PLANNING ACT*, PART
LOT CONTROL FOR AN ADDITIONAL ONE (1) YEAR PERIOD**

WHEREAS by Section 5 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act*, 2001, S.O. 2001, c. 25, provides that the powers of every Council are to be exercised by By-law;

AND WHEREAS a property owner may sell a whole lot or block within a registered plan of subdivision, even though the landowner may own abutting lots. Section 50(5) of the *Planning Act*, R.S.O. 1990, c.P13, prevents the conveyance or transfer of full lots in a registered plan of subdivision without obtaining consent;

AND WHEREAS Councils may pass a by-law exempting all or part of a registered plan of subdivision from part lot control to create individual lots for semi-detached, row housing, or townhouses;

AND WHEREAS Council passed By-law No. 2020-132, being a By-law to exempt lands within Plan 28M-18 Castlegrove Subdivision to permit the division of land through Section 50 of the *Planning Act*, Part Lot Control which took effect on December 1, 2020, for a three (3) year period;

AND WHEREAS Council passed By-law No 2024-044, being a By-law to amend By-law No. 2020-132, to exempt lands within Plan 28M-18 Castlegrove Subdivision to permit the division of land through Section 50 of the *Planning Act*, Part Lot Control which expired December 31, 2025.

AND WHEREAS the Council of the Town of Gananoque received Council Report PD-2026-01, and concurs with its recommendation to further extend the end date for the purposes of part lot control for an additional one (1) year period (December 31, 2026);

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass such a By-law.

NOW THEREFORE be it resolved that the Council of the Corporation of the Town of Gananoque enacts as follows:

1. AUTHORIZATION:

- 1.1. That By-law No. 2026-005, be further amended by By-law No. 2020-132, to extend the effective period of the Part Lot Control to December 31, 2026 (one (1) year).

2. EFFECTIVE DATE:

- 2.1. This By-law shall come into full force and effect on the date it is passed.

Read a first, second and third time and finally passed this 14th day of January, 2026

John S. Beddows, Mayor

Penny Kelly, Clerk

(Seal)

November 28, 2025

RE: Resolution of Support - Elect Respect Pledge

Please be advised that the Council of the Corporation of Municipality of North Grenville, at a meeting held on November 25, 2025, passed the following resolution pertaining to the Resolution of Support - Elect Respect Pledge:

C-2025-412

Moved by: Doreen O'Sullivan

Seconded by: Deb Wilson

WHEREAS a healthy democracy relies on safe, respectful participation and civil discourse; and,

WHEREAS elected officials face increasing hostility and harassment, often worsened by social media, discouraging diverse candidates from seeking office; and,

WHEREAS initiatives such as AMO's Healthy Democracy Project and H.E.R. Halton's Elect Respect campaign promote civility, safety, and inclusion in politics.

NOW THEREFORE BE IT RESOLVED

THAT the Municipality of North Grenville Council supports the Elect Respect pledge and commits to:

- Treat all individuals with respect in every setting;
- Reject and call out harassment and personal attacks;
- Focus debate on ideas, not individuals;
- Foster an inclusive, safe environment for all who serve;
- Advocate for the protection of elected officials facing abuse;
- Model integrity and uphold the highest standards of conduct; and,

FURTHER THAT Council encourages elected officials, organizations, and residents across North Grenville and the United Counties of Leeds and Grenville to support the Elect Respect campaign and sign the pledge at www.electrespect.ca; and,

FINALLY THAT a copy of this resolution be sent to the United Counties of Leeds and Grenville, local municipalities, relevant MPs and MPPs, and the Association of

Municipalities of Ontario.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me by email at clerk@northgrenville.on.ca.

Thank you.

A handwritten signature in black ink, appearing to read 'KBos', written in a cursive style.

Kaitlin Bos

Municipal Clerk



United Counties of
Stormont, Dundas & Glengarry

7a)

RESOLUTION

MOVED BY Councillor Densham

RESOLUTION NO 2025- 159

SECONDED BY

DATE November 17, 2025

WHEREAS the Conservation Authorities Act (1946) enables municipalities to establish local conservation authorities, and when municipalities choose to form such authorities, they assume responsibility for governance and funding through the appointment of a Board of Directors and the provision of an annual levy to cover expenses;

AND WHEREAS the municipalities within Stormont, Dundas and Glengarry (SDG) established South Nation Conservation (SNC) in 1947 and the Raisin Region Conservation Authority (RRCA) in 1963;

AND WHEREAS local municipalities currently provide between 25% and 50% of total conservation authority funding, while the Province of Ontario provides approximately 3%;

AND WHEREAS municipalities have governed their respective conservation authorities for decades, tailoring programs and services to local watershed needs, maintaining accountable service standards, and ensuring fair and predictable costs for ratepayers;

AND WHEREAS conservation authorities collectively own and manage thousands of acres of land, much of which was donated by local residents and entrusted to conservation authorities as a personal legacy for long-term protection, stewardship, and the public good, with the expectation that such lands would be cared for by locally governed conservation authorities;

AND WHEREAS Bill 68 (Schedule 3) proposes the creation of the Ontario Provincial Conservation Agency, a Crown corporation that would assume governance responsibilities and consolidate Ontario's 36 conservation authorities into seven regional authorities, with municipal cost apportionment yet to be defined;

AND WHEREAS the Province already possesses the authority to establish overarching legislation, regulations, and standards through the Conservation Authorities Act and the Ministry of the Environment, Conservation and Parks;

NOW THEREFORE BE IT RESOLVED THAT the Council of the United Counties of Stormont, Dundas and Glengarry calls on the Government of Ontario to maintain local, independent, municipally governed, watershed-based conservation authorities to ensure strong local

representation in decisions related to municipal levies, community-focused service delivery, and the protection and management of conservation lands;

AND FURTHER THAT while the United Counties of SDG supports provincial goals for consistent permit approval processes, shared services, and digital modernization, imposing a new top-down agency structure without strong local accountability and governance risks creating unnecessary cost, red tape, and bureaucracy, thereby undermining efficiency and responsiveness to local community needs;

AND FURTHER THAT the United Counties of SDG supports efforts to balance expertise, capacity, and program delivery across the province, and requests that the Province work collaboratively with municipalities and local conservation authorities to determine the most effective level of strategic consolidation to achieve both provincial and local objectives.

AND FURTHER THAT a copy of this resolution be sent to the Ontario Minister of Environment, Conservation, and Parks, to the local MP and MPPs, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, and all municipalities and Conservation Authorities in Ontario.

CARRIED

DEFEATED

DEFERRED



WARDEN

Recorded Vote:

- | | |
|-----------------------|-------|
| Councillor Bergeron | _____ |
| Councillor Broad | _____ |
| Councillor Densham | _____ |
| Councillor Fraser | _____ |
| Councillor Guindon | _____ |
| Councillor Landry | _____ |
| Councillor MacDonald | _____ |
| Councillor McDonald | _____ |
| Councillor McGillis | _____ |
| Councillor St. Pierre | _____ |
| Councillor Williams | _____ |
| Warden Lang | _____ |



TOWNSHIP OF AUGUSTA

Date: November 24, 2025

Resolution No: 3

MOVED BY

- Deputy Mayor Wynands
- Councillor Bowman
- Councillor Henry
- Councillor Pape

SECONDED BY

- Deputy Mayor Wynands
- Councillor Bowman
- Councillor Henry
- Councillor Pape

BE IT RESOLVED THAT Council of the Corporation of the Township of Augusta support the United Counties of Stormont, Dundas & Glengarry resolution calling on the Government of Ontario to maintain local, independent, municipally governed watershed-based conservation authorities; and

THAT this supporting resolution and original correspondence be circulated to the Ontario Minister of Environment, Conservation and Parks, MP Barrett, MPP Steve Clark, the United Counties of Stormont, Dundas, and Glengarry, the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all municipalities and Conservation Authorities in Leeds & Grenville.

RECORDED VOTE:

	FOR	AGAINST
Councillor Bowman	—	—
Councillor Henry	—	—
Councillor Pape	—	—
Mayor Shaver	—	—
Deputy Mayor Wynands	—	—

- CARRIED DEFEATED DEFERRED



 Mayor

Declaration of pecuniary interest by: _____

Nature of interest: _____

- Disclosed His/Her/Their Interest
- Vacated His/Her/Their Seat
- Abstained from discussion & did not vote on the question

From: John Beddows <jbeddows@gananoque.ca>
Sent: December 9, 2025 8:00 AM
To: Penny Kelly <clerk@gananoque.ca>
Cc: Lynsey Zufelt <deputyclerk@gananoque.ca>; Melanie Kirkby <MKirkby@gananoque.ca>
Subject: Fw: Help us advocate for strong OMERS governance

Good morning,

Grateful if you would please add the e-mail below to correspondence for December 16th.

Thank you,

John S. Beddows, CD1, MPA
Mayor
The Corporation of the Town of Gananoque
30 King St. E., Gananoque ON, K7G 1E9
613-382-2149 Ext. 1119
Fax: 613-382-8587

From: AMO Communications _____
Sent: December 5, 2025 2:33 PM _____
To: John Beddows <jbeddows@gananoque.ca>
Subject: Help us advocate for strong OMERS governance

Template letter, draft motion and resources inside.



We Need Your Voice on OMERS Governance Changes & Bill 68

Tools to help you spread the word with a template letter to send to representatives.

John,

Following a successful webinar last week, here are some resources to make it easy for you to help AMO in advocating for a fair and transparent approach to the provincial government's proposed changes to OMERS governance under Bill 68.

How you can help:

- **Send a letter and Council resolution template** - [This toolkit](#) contains an overview of what's happening, Q&As, a draft motion and a **done-for-you template letter** to personalize and send to your local representatives.
- **Share the Fact Sheet** - this [Bill 68 Fact Sheet](#) offers a brief overview can be shared with colleagues to raise awareness about the proposed changes and their potential impact.
- **Stay informed** - [Slides](#) from last week's webinar recap what was covered in the information session.

[Get the Template Letter](#)

Together, we can help protect the integrity, independence, and long-term stability of OMERS.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

OMERS Governance Changes & Bill 68 Municipal Resource Toolkit

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What Happened?

The province passed legislation through Bill 68 that would allow the Minister of Municipal Affairs & Housing to dissolve the OMERS Sponsors Corporation and replace it with a Sponsors Council that lacks corporate status, independent resources, and fiduciary protections.

The legislation is based on observations made in a Special Advisor’s report (“Poirier Report”) on OMERS governance that the Sponsors Corporation decision-making is ineffective and disconnected from the needs of members, employers, and sponsors. AMO did not express these views to the Special Advisor. In fact, AMO cautioned that major change isn’t needed and risks eroding confidence in the plan.

Why This Matters

The current OMERS governance model of two corporate boards with distinct responsibilities works because it balances independence, accountability, and fairness across the many different employers and employees.

- The dissolution of the Sponsors Corporation would shift the governance model from long-term stewardship to an interest-based bargaining table.
- The changes weaken sponsor and municipal employer oversight by shifting power with respect to appointments and resources to the plan administrator.
- The changes provide significant authority to the Minister to prescribe rules and regulations related to Sponsors Council business, which risk interference in the plan design and potential new costs without the say of sponsors, employers, or employees.

This is another example of provincial overreach into areas of municipal responsibility without a clear rationale or a full understanding of impacts. Other recent examples include: banning municipal speed cameras and reducing local representation on Conservation Authority boards.

What AMO is Asking For

AMO believes that the current OMERS structure with two corporate boards is the model that would best deliver on the long-term sustainability of the plan. AMO is ready to work with the Minister of Municipal Affairs and Housing on a path forward that protects the independence and long-term stability of OMERS. We're sending the message: “Work with us, not in place of us.”

If the government dissolves the Sponsors Corporation, AMO is asking the government to:

1. Restore sponsor control over appointments to the Sponsors Council and Administration Corporation, removing vetoes or restrictions to appointees and restoring responsibility for the appointment of the Independent Board Chair;
2. Guarantee independence and appropriate resources for the Sponsors Council to fulfill its responsibilities through full sponsor control over the Council’s by-laws and budget;
3. Limit ministerial regulation-making powers over Sponsors Council affairs, recognizing that decisions on contributions, benefits or appointments belong to the employers and employees who pay into it.

Questions and Answers

What is the core issue with the province's proposed governance changes to OMERS?

Dissolving the Sponsors Corporation and giving the Minister authority in plan design violates the “pay for say” principle: municipal governments will pay the contributions bill and absorb plan risks without a full say on sustainability and affordability.

Why is removing the Sponsors Corporation a problem?

The current Sponsors Corporation reconciles employer and employee interests through a corporate body, with expert advice and a mandate to protect long-term sustainability. This model shields sponsors from lobbying, pressure campaigns, and short-term decisions.

How does the proposed Sponsors Council enable interest-based bargaining?

The Poirier Report expressly contemplates employer and employee sponsor caucusing, thus bargaining among factions. Further, without the corporate structure, the new Sponsors Council would be an entity of at least 14 organizations with different priorities, different advisors, and disparate resources. This creates the conditions for horse-trading between sponsors or short-term wins for one sponsor at the expense of others.

Will this really cost municipalities money? What's the worst-case?

It could, and that unpredictability is the concern. Sponsors own the risk of the pension plan; only employers and employees pay contributions to the plan and bear the risk if there is not enough money in the plan to pay out the benefits. The current governance model provides cost predictability; removing the Sponsors Corporation risks the opposite.

Will the new model affect workers' retirement security?

Only employers and employees bear the risk if there is not enough money in the plan to pay out the benefits. Without strong sponsor oversight, decisions could be made that undermine long-term stability. The goal is to ensure the new model protects pensions not put them at risk.

What is the concern about a veto over appointments?

A potential veto in the hands of the administrator (Administration Corporation) would give them the power to block sponsor appointments. Sponsors must have exclusive authority to determine who is appointed to invest the plan funds and pay pensions.

Are you saying the province is trying to interfere politically?

We're saying the structure must make interference impossible regardless of which government is in power. A good governance model protects pensions from political winds of any kind.

Template Letter

[Date]

The Honourable Rob Flack
Minister of Municipal Affairs and Housing
College Park, 17th Floor
777 Bay Street
Toronto, ON M7A 2J3

The Honourable Peter Bethlenfalvy
Minister of Finance
Frost Building South
7 Queen's Park Crescent
Toronto, ON M7A 1Y7

Dear Ministers Flack and Bethlenfalvy,

As an employer within the Ontario Municipal Employees Retirement System (OMERS) pension plan, I am writing to express [Municipality]'s concern with the legislative changes contained in Bill 68.

We share the province's commitment to ensuring OMERS remains strong, sustainable, and responsive to the needs of employers and employees alike. However, Bill 68 risks weakening the very principles that have made the OMERS model stable and accountable for more than two decades.

The changes in Bill 68 would dissolve the independent Sponsors Corporation and replace it with a new "Sponsors Council" that lacks corporate status, independent resources, and fiduciary protections. In practice, this would allow pension decisions to be made without meaningful municipal oversight, increasing financial exposure for local governments and, ultimately, local taxpayers.

At a time when municipalities are already stretched thin by rising costs, downloaded responsibilities, and growing service demands, we cannot afford new, unfunded pension liabilities or diminished accountability. Ontarians expect their local governments to protect public dollars; we need pension governance structures to do the same.

We believe that current structure of OMERS, with two corporate Boards is the model that would best deliver on the long-term sustainability of the pension plan. This model works because it balances independence, accountability, and fairness between employers and employees.

We urge your ministries to work with the Association of Municipalities of Ontario (AMO) and all OMERS sponsors to chart a path forward on regulations, by-laws, and any further legislative changes. Municipalities stand ready to work collaboratively with the province to strengthen governance, enhance transparency, and protect the long-term interests of both workers and communities.

Sincerely,
[Head of Council's Name]
[Position], [Municipality Name]

Template Resolution

WHEREAS the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS' governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant fiscal strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT [Municipality Name] does not support the legislative changes to the *OMERS Act* contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the [Municipality Name] Council supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to:

1. Ensure Sponsors retain full control without restrictions over their appointments to the new Sponsors Council and Administration Corporation;
2. Guarantee the Sponsors Council's independence from the plan administrator and access to resources needed to perform its duties; and
3. Limit the Minister's regulation-making authority over plan design and the Sponsors Council's internal affairs.

BE IT FURTHER RESOLVED THAT this resolution be circulated to:

- The Honourable Rob Flack, Minister of Housing and Municipal Affairs;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- [Local MPPs Names]; and
- The Association of Municipalities of Ontario (AMO).

From: John Beddows <jbeddows@gananoque.ca>
Sent: December 7, 2025 10:43 AM
To: Penny Kelly <clerk@gananoque.ca>
Cc: Lynsey Zufelt <deputyclerk@gananoque.ca>; Melanie Kirkby <MKirkby@gananoque.ca>
Subject: Fw: Letter from the Honourable Michael S. Kerzner, Solicitor General/Lettre de l'honorable Michael S. Kerzner, solliciteur general

Good morning Penny,

Grateful if we could add both of these letters to correspondence at our 16 December meeting.

Thank you,

John S. Beddows, CD1, MPA
Mayor
The Corporation of the Town of Gananoque
30 King St. E., Gananoque ON, K7G 1E9
613-382-2149 Ext. 1119
Fax: 613-382-8587

From: Minister SOLGEN (SOLGEN) <Minister.SOLGEN@ontario.ca>
Sent: December 5, 2025 3:52 PM
To: Minister SOLGEN (SOLGEN) <Minister.SOLGEN@ontario.ca>
Subject: Letter from the Honourable Michael S. Kerzner, Solicitor General/Lettre de l'honorable Michael S. Kerzner, solliciteur general

You don't often get email from minister.solgen@ontario.ca. [Learn why this is important](#)
Please see the attached letter from the Honourable Michael S. Kerzner, Solicitor General. Thank you.

Confidentiality Warning: This email contains information intended only for the use of the individual named above. If you have received this email in error, we would appreciate it if you could advise us through the Ministry of the Solicitor General's website at [Government of Ontario](#) and destroy all copies of this message. Thank you.

If you have any accommodation needs or require communication supports or alternate formats, please let us know.

Veillez consulter la lettre ci-jointe de l'honorable Michael S. Kerzner, solliciteur général. Merci.

Avis de confidentialité: Ce courriel contient des renseignements destinés à être utilisés uniquement par la personne dont le nom apparaît plus haut. Si vous avez reçu ce courriel par erreur, nous vous serions reconnaissants de nous le faire savoir par le site Web du ministère de la solliciteuse générale [contactez-nous | ontario.ca](#) et de détruire toutes les copies de ce courriel. Merci.

Si vous avez des besoins en matière d'adaptation, ou si vous nécessitez des aides à la communication ou des médias substitués, veuillez-nous le faire savoir.

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1 866 517-0571
Minister.SOLGEN@ontario.ca

Solliciteur général

Bureau du solliciteur général

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Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1 866 517-0571
Minister.SOLGEN@ontario.ca



132-2025-4811

By email

December 5, 2025

Dear Heads of Council and Chief Administrative Officers of OPP-Policed Municipalities:

Further to my letter on September 26, 2025, I am pleased to confirm the release of the 2026 Ontario Provincial Police (OPP) annual billing statements. These billing statements include confirmation of policing costs before and after the implementation of the 11 per cent cap on OPP policing costs for 2026.

The cap was introduced to provide municipalities with greater predictability and stability for the 2026 billing year, ensuring costs do not rise by more than 11 per cent between 2025 and 2026, excluding any service enhancements. This measure reflects the province's commitment to responsive and responsible cost management, particularly in the context of the cost pressures identified for the upcoming year. Without provincial intervention costs for OPP-policed municipalities would be significantly higher in 2026.

In determining the methodology for the cap on OPP policing costs for the 2026 billing year, a number of items were considered, including the Ontario Provincial Police Association salary increases and managing year-over-year cost variability. In addition, factors relevant to all municipalities across the province were considered, such as the rate of inflation, typical salary increase trends, and municipal fiscal capacity including grants.

Any questions related to specific OPP billing statements or operational estimates can be directed to the Crime Prevention and Community Support Bureau at opp.municipalpolicing@opp.ca.

In addition, any questions related to policy changes and the approach to OPP cost recovery can be directed to my team at the Strategic Policy Division, Ministry of the Solicitor General at solgeninput@ontario.ca.

Thank you for your ongoing partnership in protecting Ontario and keeping our communities safe.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael S. Kerzner".

The Honourable Michael S. Kerzner
Solicitor General

- c. Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety
Ministry of the Solicitor General

Thomas Carrique, C.O.M.
Commissioner, Ontario Provincial Police

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
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Sans frais : 1 866 517-0571
Minister.SOLGEN@ontario.ca



132-2025-4811
Par courriel

Le 5 décembre 2025

À tous les chefs de conseil et aux directeurs généraux de l'administration des municipalités desservies par la Police provinciale de l'Ontario,

Pour faire suite à ma lettre du 26 septembre 2025, j'ai le plaisir de confirmer la publication des relevés de facturation annuels de 2026 de la Police provinciale de l'Ontario. Ces relevés de facturation comprennent la confirmation des coûts des services de police avant et après la mise en œuvre du plafond de 11 % sur les coûts des services de police de la Police provinciale de l'Ontario pour 2026.

Ce plafond a été instauré pour offrir aux municipalités une plus grande prévisibilité et une plus grande stabilité pour l'année de facturation 2026, garantissant que les coûts n'augmenteront pas de plus de 11 % entre 2025 et 2026, à l'exclusion de toute amélioration des services. Cette mesure reflète l'engagement de la province à l'égard d'une gestion responsable et adaptée des coûts, particulièrement compte tenu des pressions sur les coûts prévues pour l'année à venir. Sans l'intervention de la province, les coûts des services de police pour les municipalités desservies par la Police provinciale de l'Ontario seraient beaucoup plus élevés en 2026.

Pour déterminer la méthodologie du plafond des coûts des services de police de la Police provinciale de l'Ontario pour l'année de facturation 2026, un certain nombre d'éléments ont été pris en considération, notamment les augmentations salariales de l'Association de la Police provinciale de l'Ontario et la gestion de la variabilité des coûts d'une année à l'autre. De plus, des facteurs pertinents pour toutes les municipalités de la province ont été pris en compte, comme le taux d'inflation, les tendances habituelles en matière d'augmentation salariale et la capacité financière des municipalités, y compris les subventions.

Si vous avez des questions sur les relevés de facturation ou les estimations opérationnelles de la Police provinciale de l'Ontario, veuillez communiquer avec le Bureau de la prévention du crime et du soutien communautaire à opp.municipalpolicing@opp.ca.

De plus, toute question relative aux changements de politique et à l'approche de recouvrement des coûts de la Police provinciale de l'Ontario peut être adressée à mon équipe de la Division des politiques stratégiques du ministère du Solliciteur général à solgeninput@ontario.ca.

Merci de votre collaboration continue pour protéger l'Ontario et assurer la sécurité de nos collectivités.

Cordialement,

A handwritten signature in blue ink, appearing to read "Michael S. Kerzner". The signature is fluid and cursive, with a long horizontal stroke at the end.

L'honorable Michael S. Kerzner
Solliciteur général
Page 2

c. c. Mario Di Tommaso, O.O.M.
Sous-solliciteur général, Sécurité communautaire
Ministère du Solliciteur général

Thomas Carrique, C.O.M.
Commissaire, Police provinciale de l'Ontario

Brenda Guy

From: Andrew Miller <andrew.miller@flix.com>
Sent: November 26, 2025 1:17 PM
To: Brenda Guy
Cc: Jonas Pearce
Subject: Flix stop in Gananoque—contract renewal confirmation

Brenda:

As you know, Flix's contract with Gananoque, specifically Section 3, provides that Flix's access to the stop at 30 King St E., in front of Town Hall, automatically renews on 1 February 2026 for one year, unless either party gives notice at least one month before that they don't wish to continue. Additionally, Section 2 stipulates that the access fee will rise: from the current \$10 for a six-month term of access, to \$1,007 (plus applicable taxes) for the new 12-month term.

I'm writing today to confirm that **we accept these terms.**

We look forward to continuing our service to Gananoque in 2026!

We remain pleased with the stop's performance. Gananoque continues to generate strong ridership, and the Town has been an excellent partner throughout our first season of operations.

Thanks again for the Town's support, and please let me know if you have any questions or concerns.

—Andrew



Andrew Miller

Senior Manager, Public Affairs

1.647.869.8566

Andrew.Miller@flix.com

www.Flix.com

Main Office Flix North America Inc., P.O. Box 660362, Dallas, TX 75266, USA

Local Office 368 Ninth Ave, New York, NY 10001, USA